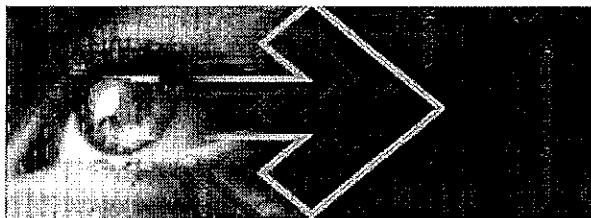


**Denise Holmes, AMCT**

**From:** communicate@amo.on.ca  
**Sent:** Thursday, March 18, 2010 10:26 AM  
**To:** planner@melanctontownship.ca  
**Subject:** AMO Watch File - March 18, 2010



# Watch File



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March 18, 2010

## ***In This Issue***

- 2 weeks until the Gas Tax Reporting deadline!
- Bringing world class technology home to Hamilton at the Urban Symposium.
- Cut your cost and carbon footprint: Two LAS workshops show you how.
- Improve financial results through control of energy costs
- Lower your municipal group benefit costs with LAS.
- OMKN explores AMO conference session to find ways to support website development in Rural Municipalities.
- Career/Employment opportunities with the WOWC, Brampton Library and Norwich Township.

## ***Federal Matters***

Municipal reporting under the Gas Tax Fund is due on March 31, 2010. Municipalities that report on time will be in a better position to receive their funds as soon as possible.

## ***Eye on AMO/LAS Events***

Discover how Hamilton is building a healthy economy and a green image using world class leading technologies at the 2010 Urban Symposium, April 15 & 16. [Register](#) today.

Need more money? LAS [Energy Benchmarking](#) and [Energy workshops](#) can cut your energy bill, and your carbon footprint. Register today or miss out (London, March 23; Belleville, March 29).

## ***LAS - Local Authority Services***

Interest is high as municipalities work to reduce costs through energy management. The quickest results that impact your bottom line are achieved with LAS' Energy Management suite of products and personalized service. Free Demos are available, getting started is easy!

We are saving 20 municipalities an average of 12% on their group benefit costs. This LAS program enables municipalities and small consortium groups to realize lower rates, enhanced coverage, and preferred expense levels. Leverage LAS' group buying power to take control of your group benefits costs.

## ***OMKN - Ontario Municipal Knowledge Network***

Should the OMKN deliver a hands-on web-site design session at the Annual AMO Conference that features Nova Scotia's Municipal Website Venture and its support for rural website development? We want to hear from delegates who caught OMKN's *Leadership in Municipal Website Design and Development* session at ROMA/OGRA. Contact Bruce McLeod, email: [BMcleod@amo.on.ca](mailto:BMcleod@amo.on.ca).

## ***Career Opportunities***

Administrative Coordinator (Part Time) – Please submit resumes for this position with the Western Ontario Wardens' Caucus by 4:30 p.m., Friday, April 2nd, 2010.

Chief Executive Officer - Brampton Library. To explore this opportunity further, please contact Amanda Bugatto at [amanda.bugatto@odgersberndtson.ca](mailto:amanda.bugatto@odgersberndtson.ca).

CAO/Clerk - Please submit your resume in confidence to the Township of Norwich by April 9, 2010.

## ***About AMO***

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system.

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**AMO Contacts**  
[AMO Watch File Team](#)  
[Conferences/Events](#)  
[Policy and Funding Programs](#)  
[LAS Local Authority Services Limited](#)  
[MEPCO Municipal Employer Pension Centre of Ontario](#)  
[OMKN Ontario Municipal Knowledge Network](#)  
[Media Inquiries, tel: 416.729.5425](#)  
[Municipal Wire and Council Resolution Distributions](#)

**\*Disclaimer:** The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

[www.AMO.on.ca](http://www.AMO.on.ca)



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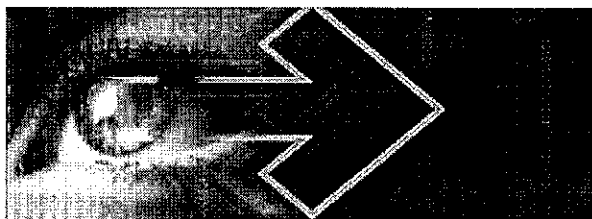
<http://www.eset.com>

**Denise Holmes, AMCT**

**From:** communicate@amo.on.ca  
**Sent:** Thursday, March 25, 2010 10:24 AM  
**To:** planner@melanctontownship.ca  
**Subject:** AMO Watch File - March 25, 2010



# Watch File



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March 25, 2010

***Provincial Budget 2010 --- watch for AMO's Breaking News email later today that will highlight what the Budget means for AMO's membership.***

### ***In This Issue***

- Government responds to AMO & municipalities; announces 2008 OMPF reconciliation.
- 1 week until the Gas Tax Reporting deadline!
- Generating green in Hamilton. Learn more April 15 & 16.
- Cut your cost and carbon footprint: Two LAS workshops show you how.
- *Energy NewsfLASH* – learn how LAS can help your municipality with all things 'energy.'
- *Power Pledge* campaign gearing up.
- Solar permitting and installation best practices webinar series launched.

### ***Provincial Matters***

Dwight Duncan, Minister of Finance, releases final reconciliation of 2008 OMPF: 128 municipalities from across Ontario will receive a total of \$18.4 million.

### ***Federal Matters***

Municipal reporting under the Gas Tax Fund is due on March 31, 2010. Municipalities that report on time will be in a better position to receive their funds faster.

### ***Eye on AMO/LAS Events***

Discover how Hamilton is becoming a Sustainable City through European technologies, innovations and future planning. Featured at AMO's Urban Symposium, April 15 & 16. Don't Delay! [Register Today!](#)

Need more money? LAS [Energy Benchmarking](#) and [Energy workshops](#) can cut your energy bill, and your carbon footprint. Register today or miss out (Belleville, March 29).

### ***LAS - Local Authority Services***

The [Energy Newsletter](#) offers updates on all available LAS programs and services: energy benchmarking, procurement, solar PV, energy management, among others. Is your municipality leveraging all of LAS' available programs?

### ***The Municipal Wire\****

Join the growing number of communities who will use *The 2010 Power Pledge* to promote energy conservation. Municipalities are urged to participate in the **March 30** campaign launch by telephone (1-866-212-9078), on-line, or both!

The [Toronto Atmospheric Fund](#) is promoting a series of webinars and other educational activities to help promote safe solar installations and best practices.

### **About AMO**

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**AMO Contacts**

AMO Watch File Team

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services Limited

MEPCO Municipal Employer Pension Centre of Ontario

OMKN Ontario Municipal Knowledge Network

Media Inquiries, tel: 416.729.5425

Municipal Wire and Council Resolution Distributions

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<http://www.eset.com>

**Denise Holmes, AMCT**

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**From:** communicate@amo.on.ca  
**Sent:** Thursday, March 25, 2010 5:44 PM  
**To:** dholmes@melancthontownship.ca  
**Subject:** AMO Breaking News - 2010 Provincial Budget

Provincial Budget Maintains Child Care and Infrastructure Funding; Increases Social Assistance Costs

The 2010 Ontario Provincial Budget supports job creation and economic development. At the same time, the Budget maintains public services through investments that preserve child care, maintains infrastructure stimulus programs and increases the capacity of Northern Ontario communities.

In receiving the Budget, AMO's President, Peter Hume said, "the government's plan for fighting its deficit by and large maintains our cost sharing arrangements with the Province." President Hume also welcomed the Province's willingness to help municipalities maintain child care spaces that working families depend on. This is welcome relief in light of fading federal funding for this program.

The Budget makes a number of commitments that impact Ontario municipal governments, including:

- Permanently increasing child care funding for existing spaces by \$63.5 million annually to make up for the loss of federal government funding;
- Introducing measures to manage labour costs, including extending the freeze of MPP pay, freezing the compensation structure of non-bargained political and legislative assembly staff for two years, freezing compensation structures in the Broader Public Sector and the Ontario Public Service and for all non-bargained employees for two years- municipalities are exempted;
- The government also committed to work with transfer partners and bargaining agents as collective agreements are renegotiated to manage spending pressures, protect public services and provide no net increase in compensation;
- Increasing the basic adult needs and shelter allowances for Ontario Disability Support Program and Ontario Works recipients by one per cent. This will impact municipalities by increasing the municipal portion of this \$57 million program increase beginning January 2011;
- Changing the Special Diet Allowance which may reduce the municipal 20 percent social assistance cost share;
- A Northern Ontario Energy Credit - up to \$200/yr for a family;
- A three-year Northern Ontario industrial electricity rebate program to reduce industrial electricity prices by 25 per cent;
- Enhanced job skills training for job seekers by adding an additional 30,000 Second Career participant spaces;
- Discontinuation of the Ontario Bus Replacement Program and include bus replacement as

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eligible expenses under the Provincial Gas Tax Program-one time funding of \$174 million in 2009-10 will be provided to cover current municipal commitments under the Ontario Bus Replacement Program; and

· Enhanced property tax relief for low to middle-income earners - (more details are being sought).

AMO will conduct further analysis on Budget implications for municipalities and advise members as details become available.

AMO Contact: Craig Reid, email: [creid@amo.on.ca](mailto:creid@amo.on.ca) <<mailto:creid@amo.on.ca>> or (416) 971-9856 ext. 334

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From: [communicate@amo.on.ca](mailto:communicate@amo.on.ca)

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DOUG PRICE, Director of Public Works  
Roads Telephone: (519) 941-1065  
FAX: (519) 941-1802



RR 7, Orangeville, ON L9W 2Z3

SUSAN M. STONE, C.A.O./Clerk-Treasurer  
TELEPHONE: (519) 941-1007  
FAX: (519) 941-1802  
email: [sustone@amaranth-eastgary.ca](mailto:sustone@amaranth-eastgary.ca)

March 18, 2010

Hon. Dalton McGuinty, Premier  
Province of Ontario  
Room 281  
Main Legislative Building  
Queen's Park  
Toronto, Ontario M7A 1A1

Dear Mr. McGuinty:

Re: Moratorium on New Wind Turbines

Please be advised that Amaranth Council have passed a resolution, dated March 17, 2010, supporting the Township of Mulmur, with their request for a moratorium on new wind turbines, as follows:

Resolution

Moved by P. Way - Seconded by J. Aultman

Resolved that Council do hereby support the resolution of the Township of Mulmur (dated Feb. 17/10), requesting that the Province call for a moratorium on the establishment of any new wind turbines in Ontario, until the health, safety and well-being of the public has been thoroughly and scientifically evaluated and assured. Carried.

Yours truly,

Susan M. Stone, A.M.C.T.  
CAO/Clerk-Treasurer  
Township of Amaranth

SMS:cd

cc: Municipalities of Dufferin County  
MPP Sylvia Jones  
County of Grey / Mun. of West Grey

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# DUNDALK DISTRICT AGRICULTURAL SOCIETY

P.O. BOX 497 • DUNDALK, ONT. • N0C 1B0

Established 1855

March 3, 2010

Township Of Melancthon  
R.R. # 6  
Shelburne, Ontario  
L0N 1S9

Dear Council Members,

With the new-year upon us, plans are already underway for the 155th Dundalk Fall Fair, which will take place on September 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup>, with the theme "Watch It Grow".

Since 1855, the Fall Fair has been the signature event of the Dundalk Agricultural Society, a community-minded, not-for-profit, charitable organization run by dedicated volunteers who support the goal to educate the community on agriculture. The Dundalk Fall Fair, one of over 210 in the province, is the longest running annual event in our community and we are very proud that we can continue to provide citizens with a venue to showcase their agricultural-related products and to offer fair-goers a celebration of rural life that is both educational and entertaining!

Last year alone, thanks to the terrific support we received from our community, we were able to award approximately \$10,000 in prizes to our local competitors who exhibited everything from baking to beef cattle. In addition to the fair, the Dundalk Agricultural Society also supports the local 4-H clubs, something that we feel is important to our youth and the future of agriculture.

In order to continue these traditions, we welcome local businesses and individuals to support our efforts through our Sponsorship Program. We welcome any financial donations or donations of products and services. The categories are as follows.

**Diamond (\$1,000.00 +)**  
**Sapphire (\$500.00 - \$999.00)**  
**Platinum (\$250.00 - \$499.00)**  
**Gold (\$100.00 - \$249.00)**  
**Silver (\$50.00 - \$99.00)**  
**Bronze (\$49.00 and less)**

(benefits for each level are described on the next page)

**In order to have your contribution properly recognized your donation MUST be submitted by April 20, 2010. Donations not received by this date will only be recognized at the fair. Thank you for your consideration.**

Sincerely,

*Dorien De Jong*

Dorien De Jong  
2010 President  
Dundalk District Agricultural Society



APR - 1 2010

Michelle Dunne  
Council Committee Coordinator  
[mdunne@dufferincounty.on.ca](mailto:mdunne@dufferincounty.on.ca)  
Tel: 519-941-2816 ext 2504  
Fax: 519-941-4565



Court House  
51 Zina Street  
Orangeville, ON  
L9W 1E5  
[www.dufferincounty.on.ca](http://www.dufferincounty.on.ca)

## County of Dufferin

March 15, 2010

Ms. Tracey Atkinson  
Township of East Luther Grand Valley  
P.O. Box 249  
Grand Valley, ON  
LoN 1G0

Dear Ms. Atkinson:

**RE: Implementation of the Growth Plan - Unallocated Population.**

Further to your correspondence dated March 2, 2010 with respect to implementation of the Growth Plan and the unallocated population, the Council of the County of Dufferin at its regular meeting of March 11, 2010 adopted the following resolution:

THAT the correspondence from the Township of East Luther Grand Valley dated March 2, 2010 with respect to supporting the implementation of the Growth Plan, be received;

THAT the Council of the County of Dufferin supports and recommends that the Township of East Luther Grand Valley plan to accommodate 500 units in addition to the allocated population under Option B. This will reduce the unallocated population to 900 units;

AND THAT this support is based on the understanding that East Luther Grand Valley continue to encourage and assist in accommodating the remaining shortfall through the options identified in the Growth Management Study.

Yours truly,

A handwritten signature in cursive script that reads "Michelle Dunne".

Michelle Dunne  
Council Committee Coordinator

cc. Dufferin County Municipalities

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## SHELBURNE AND DISTRICT ECONOMIC DEVELOPMENT COMMITTEE

We look forward to having you join us for our 2010 EDC breakfast to update you on our business community activities and network with other business contacts in Dufferin County.

The breakfast will be held at the Shelburne Legion (rear entrance):  
203 William Street  
Thursday April 22, 2010  
7:00 am to 8:30 am

### Guest Speaker

**Saj Jamal**  
Senior Creative Director  
eSolutions Group



#### **Saj Jamal**

Senior Creative Director with eSolutionsGroup, Saj Jamal has achieved over 20 years of branding and creative experience and created results-generating brands and marketing programs for organizations in government, agricultural, automotive, construction, financial, food services, performing arts, public and retail sectors. Saj also is a guest lecturer at the University of Waterloo's Masters in Economic Development Program. His most recent projects include the marketing strategy for Anne of Green Gables for Tourism PEI; the brand, positioning and economic development for the City of Owen Sound; and the corporate branding and research for the City of Cambridge. Saj is a graduate of the Ontario College of Art & Design and the Executive Business Administration program at the Schulich Executive Education Centre, York University. Saj lives in Kitchener with his wife Joanne, four beautiful children and two dogs.

eSolutionsGroup's is comprised of more than 50 marketing, creative and custom technology staff serving over 300 customers across Ontario and throughout Canada and the U.S. eSolutions is trusted marketing and technology partner to many of the most vibrant and successful municipalities in Ontario.

**Reserve your ticket by April 18, 2010 by calling Shelburne Town Office Tel 519-925-2600 ext 230.**

Tickets are \$12.00 each. Tickets are available at the Town Office or reserved at the door.

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## NOTTAWASAGA VALLEY CONSERVATION AUTHORITY HIGHLIGHTS FROM MEETINGS OF MARCH 12<sup>TH</sup>, 2010

### NVCA BOARD OF DIRECTORS MEETING –No. 03/10, March 12, 2010

#### **INNISFIL APPOINTS A SECOND MEMBER TO NVCA BOARD OF DIRECTORS**

The Town of Innisfil now has two seats at the NVCA board of directors table due to a re-assessment of the watershed boundaries. Coun. Dan Davidson joins Coun. Bill Van Berkel as an Innisfil representative on the now 27-member board.

Under the *Conservation Authorities Act*, if a municipality has between 10,000 and 50,000 residents in the conservation authority's watershed, it may appoint two members to the Board of Directors. Approximately 11,600 Innisfil residents currently live within the NVCA watershed

#### **NVCA PROGRAM REVIEW WORKSHOP SCHEDULED FOR APRIL 9<sup>TH</sup>, 2010**

As part of the regularly-scheduled April 9<sup>th</sup> meeting, board members will take part in a workshop to review NVCA programs for mandate relevance and effectiveness of delivery. The workshop will help to set parameters for a third party review of either NVCA planning services or all NVCA programs.

### NOTTAWASAGA VALLEY SOURCE PROTECTION AUTHORITY (NVSPA) MEETING – No. 01/10, March 12, 2010

#### **ASSESSMENT REPORT EXPECTED TO BE DELAYED**

Chair Lynn Dollin advised the NVSPA that the South Georgian Bay Lake Simcoe Source Protection Committee will consider asking the Ministry of the Environment for an extension on its assessment report in March or April. The current deadline is July 13<sup>th</sup>, 2010, but the report has yet to be completed and public consultation must still occur. Chair Dollin said most source protection regions across the province are experiencing delays with their assessment reports as there are a limited number of consultants available to carry out the technical studies required.

#### **DRAFT REGULATION FOR THE DEVELOPMENT AND IMPLEMENTATION OF SOURCE PROTECTION PLANS POSTED ON ONTARIO'S ENVIRONMENTAL REGISTRY FOR COMMENT UNTIL MARCH 26, 2010**

The purpose of the draft regulation is to stimulate discussion on the development, content and implementation of source protection plans so that the Ministry of the Environment can use the results of the discussion to finalize the source protection plan regulation.

NVCA staff supports the proposed draft legislation subject to confirmation of funding responsibilities describing who pays for what. NVCA staff comments will be forwarded to the South Georgian Bay Lake Simcoe Source Protection Committee, Conservation Ontario and the Ministry of the Environment. NVCA staff are also encouraging member municipalities to review the proposed draft regulation (environmental registry #010-8766) and provide their comments to the Ministry of the Environment.

#### **NVCA CONTINUING TO DELIVER ONTARIO DRINKING WATER STEWARDSHIP PROGRAM TO WATERSHED RESIDENTS IN 2010**

The NVCA has approximately \$381,000 in project grant dollars available to distribute in 2010. The grant dollars can be put towards eligible groundwater quality protection projects including septic system pump-outs/upgrades, runoff/erosion control, business pollution prevention reviews and well decommissioning/upgrades.

#### **Future Meetings and Events**

Executive Committee meeting – March 26  
Board meeting – April 9  
Spring Tonic Maple Syrup Festival – April 10/11  
NVCA's 50<sup>th</sup> anniversary celebration – May 1

#### **For more information contact:**

Wayne Wilson, CAO/Secretary-Treasurer  
(705) 424-1479, ext. 225  
[wwilson@nvca.on.ca](mailto:wwilson@nvca.on.ca)

**Denise Holmes, AMCT**

**From:** Karren Wallace [karrenwallace@sympatico.ca]  
**Sent:** Saturday, March 20, 2010 8:58 AM  
**To:** township@amaranth-eastgary.ca; thorner@mulmurtownship.ca; keith@townofmono.com; jtelfer@townofshelburne.on.ca; Denise Holmes, Melancthon Township; dmilliner@town.southgate.on.ca  
**Subject:** RE: YMCA

**For the agenda of the next meeting of Council:**

Mayor and Council:

I am attaching very recent articles regarding YMCA's in Collingwood and Innisfil.

**In summary:**

**Collingwood's YMCA is over 25 years old and requires \$1.5 million of taxpayer's money for repairs;**

**Families in Innisfil find it more affordable to load their kids on a bus and travel to Barrie, rather than pay the user fees at the Innisfil YMCA;**

[http://www.innisfilscope.com/news/2010-03-17/Letters/Jackson\\_should\\_consider\\_stepping\\_aside\\_soon.html](http://www.innisfilscope.com/news/2010-03-17/Letters/Jackson_should_consider_stepping_aside_soon.html)

<http://www.collingwoodconnection.com/collingwoodconnection/article/156790>

As all sitting politicians know, the cost of building something is the cheap part: the cost of operating and maintaining the facility that is the expensive part.

Shelburne Mayor Crewson advised me in an October 2009 email that Orangeville sustained operating LOSSES in 2006 of \$700,000.00 on their two indoor pools. Remember that is just the losses, not the actual operating costs.

In particular, Melancthon, Mulmur and Southgate need to ask what would financial support by their taxpayers to a YMCA to be located in the Town of Shelburne do to number of users at their their existing facilities? Increase users or decrease users....

In fact Melancthon ratepayers already contribute to three arenas (Shelburne, Dundalk and Honeywood) and two pools (Shelburne and Dundalk).

Melancthon's taxbase is being decimated by the demolition of 20 homesteads and the resultant depopulation, and the *possibility* of MPAC reducing assessments on homes near the 111 windturbines, as what recently happened in Amaranth. If you decide to contribute to the construction of a YMCA to be located in Shelburne, I would suggest that you should not realistically expect that Melancthon would be in a financial position to contribute. According to Deputy Mayor Hill, a 1% tax levy in Melancthon only generates \$12,000.00.

**ACTION ITEM:**

Please advise as to when YMCA meetings will be held so that the public will have the opportunity to speak to this issue.

3/22/2010

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(9)

Thanks.

Karren Wallace  
R.R.#6, Shelburne  
ON L0N 1S9  
519-925-5768

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**Denise Holmes, AMCT**

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**From:** JOHN LEVER [jlever@sympatico.ca]  
**Sent:** Tuesday, March 23, 2010 10:39 AM  
**To:** Denise Holmes, AMCT  
**Subject:** FW: Clearview call for resolution!!!  
**Attachments:** Clearview resolution March 22, 2010.PDF

Dear Denise Holmes:  
Please include in correspondence.

Sincerely,  
Joan Lever

---

Date: Tue, 23 Mar 2010 09:34:54 -0400  
Subject: Clearview call for resolution!!!  
From: clearviewwait@gmail.com  
To: clearviewwait@gmail.com

Thank you to everyone who has supported our efforts to get this small step passed by our Council. Yesterday evening your council unanimously passed what is perhaps the most directed resolution yet in support of the call for a moratorium on further development before health studies are completed. The resolution in part calls upon the County to lend their support in bringing this issue to Queens Park. See a copy of the resolution attached.

Colin Huismans

Clearview WAIT

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CORPORATION OF THE  
TOWNSHIP OF CLEARVIEW

DATE: March 22, 2010

MOVED BY:

SECONDED BY:

WHEREAS the Province of Ontario has enacted the Green Energy Act, 2009 with the stated goals of building a stronger, greener economy, creating well-paying green jobs, better protecting our environment, combating climate change and creating a healthier future;

AND WHEREAS a persistent and growing number of Ontarians have expressed serious and numerous concerns regarding the impacts of Industrial Wind Turbines on their health, lifestyle, the operation of their businesses and on their property values;

AND WHEREAS more than 50 municipalities throughout Ontario, many of them rural, have passed resolutions expressing significant concerns that the goals of the Green Energy Act, 2009 to provide safe, economic and environmentally responsible renewable energy may not be achieved through the deployment of Industrial Wind Turbine technology;

AND WHEREAS the Green Energy Act, 2009 has excluded these municipalities from acting in any direct way to address concerns relating to the public interests in comprehensive municipal planning, public health, infrastructure expansion and environmental assessment and thereby limiting their ability to manage the impacts of wind power projects on their communities;

AND WHEREAS the Province is in the early stages of deploying Industrial Wind Turbine Technology which, at present is contributing a limited benefit to Ontario's total renewable energy needs and as such is at an opportune point to pause further deployment to investigate these public concerns;

AND WHEREAS any potential loss of green house gas emission reductions can be realized through existing zero emission generating capacity;

AND WHEREAS the Act now places the onus on concerned Ontarians to demonstrate the validity and the severity of their concerns rather than on the Province or the applicant in matters of appeal;

AND WHEREAS the Province has shown limited acknowledgment of these concerns through the long term funding of a research chair to monitor and research possible health impacts of renewable energy;

AND WHEREAS the County of Simcoe has passed a resolution in support of a moratorium on wind energy projects until a health study has been completed by an independent third party;

BE IT RESOLVED THAT the Township of Clearview urges the Province of Ontario to place a moratorium on any new Industrial Wind Turbine agreements and on the issuance of new permits to operate Industrial Wind Turbine facilities until a comprehensive, public, science-based study of the adverse health effects now being reported by Ontarians can be evaluated and their potential harmful health effects fully understood;

AND FURTHER THAT the necessary regulations be put in place to ensure no Ontarian is further subjected to determined harmful health hazards in the proximity of Industrial Wind Turbine installations including but not limited to such mitigating measures as mandatory, precautionary setbacks;

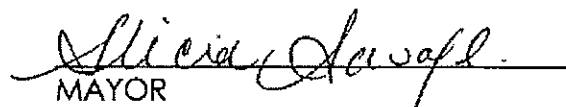
AND FURTHER THAT, as the County of Simcoe is preparing a staff report for further discussion on IWT's with County Council, it is asked to consider how best to open timely communication with the Province of Ontario to ensure that its Ministries acknowledge the seriousness of the concerns expressed herein and that serious consideration be given to the need for a moratorium;

AND FURTHER THAT this resolution be forwarded to the Office of the Premier of Ontario, the various involved Ministries and Agencies of the Province of Ontario, the office of the Prime Minister of Canada, The Association of Municipalities of Ontario, The Rural Ontario Municipal Association, The Federation of Canadian Municipalities, local MP's and MPP's and area municipalities.

MOTION CARRIED

CARRIED UNANIMOUSLY

MOTION LOST

  
MAYOR



**THE TOWNSHIP OF MELANCTHON**

**POLICE SERVICES BOARD**

R.R. # 6, Shelburne, Ontario, L0N 1S9

*John Crowe, Chair  
Denise Holmes, Secretary*

Telephone - (519) 925-5525  
Fax No. - (519) 925-1110  
Website: [www.melancthontownship.ca](http://www.melancthontownship.ca)  
Email: [info@melancthontownship.ca](mailto:info@melancthontownship.ca)

March 25, 2010

Township of Melancthon  
R.R. # 6  
Shelburne, Ontario  
L0N 1S9

Dear Mayor Fawcett and Members of Council,

At the Township of Melancthon Police Services Board meeting held on March 24, 2010, the following motion was introduced and passed:

**Be it resolved that:**

"The PSB has reviewed the letter from Shelburne Police Services regarding a Policing Proposal for the Township and the PSB does not recommend pursuing the matter any further."

**Carried.**

Yours truly,

Denise B. Holmes,  
Secretary

Encl.

APR - 1 2010

(11)



## SHELBURNE POLICE SERVICES BOARD

November 19, 2009

The Corporation of The Township of Melancthon  
R. R. # 6  
Shelburne, Ontario  
L0N 1S9

Dear Mayor and Councillors of the Township of Melancthon,

The Shelburne Police Services Board welcomes the opportunity to work more closely with the Township of Melancthon through the provision of police services.

We have asked Becklin and Associates to estimate the cost of preparing a policing proposal for Melancthon Township on behalf of the Shelburne Police Services Board. We engaged Becklin and Associates to estimate the cost of policing the Township of Amaranth a few years ago and so we have confidence in Becklin and Associates' ability to prepare our policing proposal for the Township of Melancthon. Becklin's price for preparing our policing proposal for the Township of Melancthon is \$10,000.00 and we ask that you agree to pay this fee if you wish us to proceed with the preparation of this policing proposal.

Yours truly,

J. Ed Crewson  
Chair  
Shelburne Police Services Board  
519-925-3145

RECEIVED  
DEC 01 2009 (3)  
DEC 17 2009



**THE TOWNSHIP OF MELANCTHON**

**POLICE SERVICES BOARD**

R.R. # 6, Shelburne, Ontario, L0N 1S9

*John Crowe, Chair*  
*Denise Holmes, Secretary*

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: [www.melancthontownship.ca](http://www.melancthontownship.ca)

Email: [info@melancthontownship.ca](mailto:info@melancthontownship.ca)

March 25, 2010

Township of Melancthon  
R.R. # 6  
Shelburne, Ontario  
L0N 1S9

Dear Mayor Fawcett and Members of Council,

At the Township of Melancthon Police Services Board meeting held on March 24, 2010, the following motion was introduced and passed:

**Be it resolved that:**

"The PSB recommend to Council that a Data Entry Civilian be approved for the Dufferin OPP Detachment. This position would allow more Police Officers to be out on the road instead of in the office writing reports. The estimated total cost to Melancthon would be approximately \$7,500.00. The value of Officers back on the road would be approximately \$58,000.00."

**Carried.**

I have enclosed information from Steven Sills, Detachment Commander - Dufferin OPP, regarding the Data Entry Civilian position.

Yours truly,

Denise B. Holmes,  
Secretary

Encl.

12  
APR - 1 2010

**Denise Holmes, AMCT**

---

**From:** Sills, Steven (JUS) [Steven.Sills@ontario.ca]  
**Sent:** Thursday, January 21, 2010 2:03 PM  
**To:** Lynn and Brenda Teeter; Susan Snider; MacIver, Don [Ontario]; Myrna Roberts; John K Oosterhof; jcrowe@melancthontownship.ca  
**Cc:** mcgheegk@lincsat.com; billtess@3web.com; Karen Davidson-Lock; cdoherty@amaranth-eastgary.ca; kcanivet@amaranth-eastgary.ca; Denise Holmes, AMCT; Sarah  
**Subject:** RE: Dufferin OPP - Civilian Data Entry  
**Attachments:** CDE cost Dufferin DetachmentSupp.xls

I have attached the CDE spreadsheet with additional information regarding the value of have one CDE staff supporting Dufferin Detachment.

The additional numbers provided give the numbers of officers that would be back on patrol if not required to do the data entry themselves - 3 for the detachment.

This is listed for each municipality. I have also listed what the equivalent dollar amount for the officers is for each municipality as well.

Steven G. Sills  
Staff Sergeant  
Detachment Commander  
Dufferin OPP Detachment  
506312 Hwy 89, Shelburne, Ont  
L0N 1S4  
519 925-3838

---

**From:** Lynn and Brenda Teeter [mailto:l.b.teeter@sympatico.ca]  
**Sent:** January 12, 2010 7:23 PM  
**To:** mcgheegk@lincsat.com; billtess@3web.com; Sills, Steven (JUS)  
**Subject:** FW: Dufferin OPP - Civilian Data Entry

FYI looks good to me.

---

**Subject:** Dufferin OPP - Civilian Data Entry  
**Date:** Tue, 12 Jan 2010 12:36:10 -0500  
**From:** Steven.Sills@ontario.ca  
**To:** Don.MacIver@ec.gc.ca; aforce2B@sympatico.ca; l.b.teeter@sympatico.ca; peterkstinson@sympatico.ca; jkoosterhof@gmail.com; jcrowe@melancthontownship.ca

Chairs,

As discussed at the Joint PSB meeting Central Region of the OPP is moving forward with developing regional wide civilian data entry (CDE) in an effort to keep officers on the road and away from the hours they now spend typing reports at a desk. A number of detachments in Central Region already have civilian data entry and the region is looking at the best way to provide this service to all the detachments. At this time it is believed that the most cost effective way to provide the civilian data entry is to pool the staff and equipment required as this will result in savings over each detachment supplying their own solution.

Central Region has looked at Dufferin Detachment's calls and has determined that one FTE would be able to cover the work load produced at this detachment. Regional staff are working towards a pooled model in the region where CDE personnel would work out of 6 or 7 locations. However, CDE personnel could be assigned to work at the Dufferin Detachment but that would raise costs for additional software licence and workstation, etc. The system we intend to implement will be capable of tracking all CDE activity so that we can show exactly how much work was done for each detachment. As with other billing procedures, year end reconciliation would apply where applicable.

I have been provided with a break down of what this program would cost the municipalities and have attached it below. I have also been advised that this additional cost would be an addendum to the current

3/25/2010

APR - 1 2010

contract and the contracts would not be opened. Central Region is acquiring the server, software licences and transcription hardware at no cost to the municipalities.

<<CDE cost Dufferin Detachment.xls>>

S/Sgt Steven Sills  
Dufferin Detachment  
S/Sgt Steven Sills  
Dufferin Detachment

---

Total Control Panel

[Login](#)

To: [dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca) [Remove](#) this sender from my allow list

From: [steven.sills@ontario.ca](mailto:steven.sills@ontario.ca)

*You received this message because the sender is on your allow list.*

\_\_\_\_\_ Information from ESET NOD32 Antivirus, version of virus signature database 4794  
(20100121) \_\_\_\_\_

The message was checked by ESET NOD32 Antivirus.

<http://www.eset.com>

\_\_\_\_\_ Information from ESET NOD32 Antivirus, version of virus signature database 4973  
(20100325) \_\_\_\_\_

The message was checked by ESET NOD32 Antivirus.

<http://www.eset.com>

1N00	Dufferin	24	0.03	1.0027	1.0	0	1	1
------	----------	----	------	--------	-----	---	---	---

# of constables  
percentage  
number of CDE FTEs  
FULLY DEPLOYED  
Current CDE  
directed activity in  
FTEs  
full time's required  
licences required\*\*\*

# of constables based on authorized (not actual)  
\*\*\* based on full deployment - fewer licences required if pooled to fewer detachments

**Example Costing**

DUFFERIN	Det. Type (Sec 10 or 5.1)	Total CDE FTE	MUN %	PROV %	FTE Breakdown	FTE Hrs/year (1 FTE = 1890.98)
MONO	10	1.00	31.70%	31.40%	0.32 FTE	601.06
EAST LUTHER GRAND VALLEY	10		12.30%		1 0.12 FTE	233.22
EAST GARAFRAXA	10		9.80%		1 0.10 FTE	185.82
AMARANTH	10		14.80%		2 0.15 FTE	280.62
MELANCTHON	10		15.20%		0.15 FTE	288.20
MULMUR	10		16.20%		4 0.16 FTE	307.16
			100.00%		1.00	

RMS Data Entry Clerk JD0048 (was LO60A)			
2010 entry level	2010 top level	2011 entry level	2011 top level
22.07/hr	24.29/hr	22.51/hr	24.78/hr

\$13,265.31	\$14,599.66	\$13,529.78	\$14,894.18
\$5,147.11	\$5,664.85	\$5,249.73	\$5,779.13
\$4,100.95	\$4,513.46	\$4,182.71	\$4,604.51
\$6,193.27	\$6,816.25	\$6,316.74	\$6,953.75
\$6,360.66	\$7,000.47	\$6,487.47	\$7,141.69
\$6,779.12	\$7,461.02	\$6,914.27	\$7,611.54

Other Monthly Costs	Officer value in time back on the road *
Telephone Lines \$1,060.00	Long Distance \$1,200.00
\$10.81	\$14.11
\$4.20	\$5.48
\$3.34	\$4.36
\$5.05	\$6.59
\$5.18	\$6.77
\$5.53	\$7.21
	\$123,688.32
	\$46,383.12
	\$38,652.60
	\$57,978.90
	\$57,978.90
	\$61,844.16

**CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**MEMORANDUM**

**TO: MAYOR FAWCETT AND MEMBERS OF COUNCIL**

**FROM: DENISE HOLMES**

**SUBJECT: STATEMENT OF COUNCIL REMUNERATION AND EXPENSES PAID FOR 2009**

**DATE: MARCH 25, 2010**

---

The purpose of this memo is to present to Council, the total Remuneration and Expenses paid to Council members in 2009, as well as each person, other than a member of Council, appointed by the Municipality to serve on a local board, where remuneration is paid. This is a requirement of the Municipal Act, 2001, Section 284 (1).

<b>Name</b>	<b>Salary</b>	<b>Meetings</b>	<b>Mileage</b>	<b>Total</b>
Mayor Debbie Fawcett	\$13,627.56	\$3,050.00	\$991.70	\$17,669.26
Deputy Mayor Bill Hill	\$9,446.28	\$1,080.00	\$175.78	\$10,702.06
Councillor John Crowe	\$8,517.36	\$1,500.00	\$190.35	\$10,207.71
Councillor Beverley Kumprey	\$8,517.36	\$1,080.00	\$55.46	\$9,652.82
Councillor Janice Elliott	\$8,517.36	\$660.00	\$92.21	\$9,269.57
Ron Webster, CDRC	\$0.00	\$1,440.00	\$0.00	\$1,440.00
David Cowen, PSB	\$0.00	\$135.00	\$0.00	\$135.00
<b>Total</b>	<b>\$48,625.92</b>	<b>\$8,945.00</b>	<b>\$1,505.50</b>	<b>\$59,076.42</b>

(13)

APR - 1 2010

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



Business and Financial Services Bureau  
Bureau des services opérationnels et financiers

777 Memorial Ave. 777, ave Memorial  
Orillia, (ON) L3V 7V3 Orillia, (ON) L3V 7V3

Tel: (705) 329-6852 Fax: (705) 329-6265

File Reference 460 20  
511-C-1005

March 17, 2010

Clerk/Treasurer  
Township of Melancthon  
157101 Highway # 10  
R.R. # 6  
Shelburne ON L0N 1S9

Dear Sir/Madam:

**Re: Year 2009 Reconciled Contract Policing Costs – Ontario Provincial Police (OPP)**

Please find attached the 2009 *annual financial statements*, reconciling OPP policing costs for your municipality.

Please note that municipalities will receive an applicable credit for either the *Provincial Services Usage (PSU)*, which compensates municipalities for time officers spend away from the detachment performing provincial duties, or a reduction of *Hours Below Minimum*, as set out in the contract, whichever is greater.

The difference between the billed and actual costs will be credited or billed to your municipality directly by the Ontario Shared Services (OSS) in the next few weeks. If you wish to use a year end reconciliation credit amount against your current balance (or a future invoice), please clearly indicate this request on your remittance (cheque stub or remittance advice) to OSS to ensure your credit is properly applied on your account.

If you have any questions regarding the attached *annual financial statements*, please contact your local Detachment Commander.

Regards,

A handwritten signature in black ink, appearing to read 'Andrew Eamer', is written over a horizontal line.

Andrew Eamer  
Bureau Commander  
Business and Financial Services Bureau

/tm

Attachments

c: Chair, Melancthon Police Services Board  
Detachment Commander, Dufferin County Detachment  
Regional Commander, Central Region  
Manager, Contract Policing Bureau

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**O.P.P. COSTING SUMMARY** -  
**Actual Policing Costs for the period**  
**January 1, 2009 to December 31, 2009**  
**(See Attached Notes)**

**TOWNSHIP OF MELANCTHON**

**Salaries and Benefits**

<b>Uniform Members</b>	<b>(Note 1)</b>	<b>Positions</b>	<b>\$</b>	
Inspector .....		-	-	
Staff Sergeant-Detachment Commander .....		0.09	9,298	
Staff Sergeant .....		-	-	
Sergeant .....		0.34	31,995	
Constables .....		2.06	<u>151,835</u>	
<b>Total Uniform Salaries</b>	<b>(Note 2)</b>			193,129
Overtime (Actual) .....	<b>(Note 2)</b>			20,979
Contractual Payout (Vacation & Statutory Holidays) .....	<b>(Note 3)</b>			4,778
Shift Premiums .....	<b>(Note 4)</b>			574
Benefits (23.5% of Salaries; 2% of Overtime) .....	<b>(Note 5)</b>			<u>45,805</u>
<i>Total Uniform Salaries &amp; Benefits</i>				265,264
<b>Civilian Members</b>	<b>(Note 1)</b>	<b>Positions</b>	<b>\$</b>	
Court Officer .....		-	-	
Detachment Administrative Clerk .....		0.17	8,775	
Detachment Clerk - Typist .....		-	-	
Caretaker .....		-	-	
Communication Operators .....	<b>(Note 6)</b>		4,079	
Prisoner Guards / Expenses .....	<b>(Note 7)</b>		<u>1,743</u>	
<b>Total Civilian Salaries</b>				14,596
Benefits (23.5% of Salaries; 15% Part-Time) .....	<b>(Note 5)</b>			<u>3,020</u>
<i>Total Civilian Salaries &amp; Benefits</i>				17,617
OSS Pay and Benefit Charge .....	<b>(Note 8)</b>			<u>98</u>

<b>Total Salaries &amp; Benefits</b>	<b>282,979</b>
--------------------------------------	----------------

**Other Direct Operating Expenses**

(Note 9)

Operational Support .....		1,616
RHQ Municipal Support .....		3,469
Vehicle Usage .....		18,326
Telephone .....		2,483
Office Supplies .....		690
Accommodation .....		349
Uniform & Equipment .....		1,770
Cleaning Contract .....		1,945
Mobile Radio Equipment Maintenance .....		1,422
Office Automation - Uniform .....		4,743
Office Automation - Civilian .....		<u>225</u>
<b>Total Other Direct Operating Expenses</b>		37,037
OSS ODOE Fee		<u>426</u>
2009 Total Actual Gross Policing Cost .....		320,442
Revenues Collected on Behalf of the Municipality .....	<b>(Note 10)</b>	(3,544)
Provincial Services Usage .....	<b>(Note 11)</b>	<u>(13,747)</u>

<b>TOTAL ACTUAL 2009 POLICING COSTS</b>	<b>\$ 303,151</b>
<b>TOTAL AMOUNT BILLED</b>	<b>320,340</b>
<b>DIFFERENCE</b>	<b>\$ (17,189)</b>

(Note 12)

**O.P.P. COSTING SUMMARY -**  
**Actual Policing Costs for the period**  
**January 1, 2009 to December 31, 2009**

**TOWNSHIP OF MELANCTHON**

**NOTES TO STATEMENT**

- 1) Uniformed salaries used for the reconciliation to actual costs are the January 1, 2009 salaries negotiated with the Ontario Provincial Police Association (OPPA). Civilian salaries are the salaries negotiated with the OPPA effective January 1, 2009.
- 2) Salary & overtime reconciliation by rank and classification are detailed on the attached Schedule "A".
- 3) Actual contractual payouts are based on the actual cost for the detachment and the ratio of contract officers to detachment officers.
- 4) Shift Premium is calculated at \$239 per Sergeant and Constable.
- 5) The benefit rates are 23.5% of salaries for uniformed officers and for civilian staff, 15% for part-time uniformed staff and 2% for overtime payments.
- 6) Communication Operator costs are calculated at \$1,638 per uniformed member.
- 7) Prisoner Guards / Expenses are calculated at \$700 per uniformed member.
- 8) Ontario Shared Services (OSS) Payroll and Benefit charge is calculated at \$394 per new FTE and includes 2 Constables that started May 5, 2008, 0.25 FTE is apportioned to this municipality.
- 9) Other items are calculated as follows:
  - a) Operational Support is calculated at \$649 per uniformed member.
  - b) RHQ Municipal Support is calculated at \$1,393 per uniformed member.
  - c) Vehicle Usage is calculated at \$7,360 per uniformed member.
  - d) Telephone cost is calculated at \$997 per uniformed member.
  - e) Office Supplies are calculated at \$277 per uniformed member.
  - f) Accommodation is calculated at \$140 per uniformed member.
  - g) The uniform and equipment annual maintenance expenses are calculated using the full contract officers less two (0.25 FTE) Constables that were hired on May 5, 2008 and pro-rated for 124/365 days for the period January 1 to May 4, 2009 at \$736 per uniform member. In future years the uniform and equipment maintenance expenses will be calculated using the full contract officers.
  - h) Cleaning Contracts are calculated at \$781 per uniformed member.
  - i) Mobile Radio Equipment Maintenance is calculated at \$571 per uniformed member.
  - j) Office Automation is calculated at \$1,905 per uniformed member and \$1,324 per civilian member.
  - k) OSS Financial Services Fee is calculated at 1.15% of Total Other Direct Operating Expenses.
- 10) Revenues collected on behalf of the municipality for the period January 01 to December 31, 2009 as provided by detachment.

Total Revenue Reimbursed to Municipality

**\$ 3,543,52**

- 11) A Provincial Services Usage (PSU) reduction of 4.29% of the actual policing cost is given to the municipality. This PSU compensates the municipality for the deployment of officers to other areas in response to investigations or other occurrences deemed to be provincial responsibilities.
- 12) The difference will appear on a separate credit note which will be forwarded to your municipality by Ontario Shared Services Bureau.

**O.P.P. COSTING SUMMARY**

**TOWNSHIP OF MELANCTHON**

Actual Policing Costs for the period  
January 1, 2008 to March 31, 2008

**Reconciliation of Salaries**

<u>Rank</u>	<u>Contract Positions</u>	<u>2009 Annual Salary</u>	<u>Regular # of Hours Provided</u> (Note 1)	<u>Overtime Hours Provided</u> (Note 2)	<u>FTE Positions by Rank</u> (Note 3)	<u>Actual Salary Dollars</u> (Note 3)	<u>Actual Overtime Dollars</u> (Note 2)
<b>S/Sgt - Det.Com 01</b> 0.09							
	Staff Sergeant 2- 17-22	107,762	6		0.01	974	-
	Staff Sergeant 3- 17-22	102,817	54	3.00	0.08	8,324	148
<b>Total - S/Sgt - Det.Com 01</b>			<b>60</b>	<b>3.00</b>	<b>0.09</b>	<b>9,298</b>	<b>148</b>
<b>Sergeants</b> 0.34							
	Sergeant 1- 23+	95,574	174	20.25	0.16	15,500	927
	Sergeant 1- 17-22	93,243	178	16.88	0.17	15,492	754
	Sergeant 2- 17-22	87,027	7	-	0.01	528	-
	Sergeant 2- 8-16	84,696	6	-	0.01	474	-
<b>Total - Sergeants</b>			<b>364</b>	<b>37.13</b>	<b>0.34</b>	<b>31,995</b>	<b>1,681</b>
<b>Constables</b> 2.06							
	1st Class 1- 23+	85,472	44.50	7.50	0.03	2,495	307
	1st Class 1- 17-22	83,141	963.00	114.01	0.63	52,522	4,542
	1st Class 1- 8-16	80,810	328.25	64.50	0.22	17,401	2,497
	1st Class 1- 0-8	77,702	604.50	121.50	0.40	30,813	4,523
	2nd Class	69,159	338.00	98.25	0.22	15,334	3,256
	3rd Class	62,165	492.75	83.64	0.32	20,094	2,491
	4th Class	54,392	369.25	58.88	0.24	13,175	1,534
	Probationary	42,660			-	-	-
<b>Part-Time Constables</b>		62,165			-	-	-
<b>Total - Constables</b>			<b>3,140</b>	<b>548.28</b>	<b>2.06</b>	<b>151,835</b>	<b>19,150</b>
<b>Total - All Ranks</b> .....			<b>3,564</b>	<b>588.40</b>	<b>2.49</b>	<b>193,129</b>	<b>20,979</b>
Total Hours Worked in Contract .....				3,564			
Minimum Hours Required in Contract .....				3,653			
Hours Provided to Municipality Below Required Minimum ..				(89)			

**Notes:**

- 1) The number of hours provided includes regular hours only and does not include overtime hours.
- 2) The overtime hours are accumulated by rank and classification and are charged at the appropriate hourly rate.
- 3) The full time equivalent (FTE) number of officers (Staff Sergeant Detachment Commander, Staff Sergeant, Sergeant and Constable) were obtained by dividing the number of regular officer hours provided in each classification by the total number of regular officer hours. That percentage is multiplied by the number of positions in the contract. Actual salary dollars are then obtained by multiplying the FTE number by the annual salary for each classification.



**THE TOWNSHIP OF MELANCTHON**

**POLICE SERVICES BOARD**

R.R. # 6, Shelburne, Ontario, L0N 1S9

*John Crowe, Chair*  
*Denise Holmes, Secretary*

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: [www.melancthontownship.ca](http://www.melancthontownship.ca)

Email: [info@melancthontownship.ca](mailto:info@melancthontownship.ca)

March 25, 2010

Township of Melancthon  
R.R. # 6  
Shelburne, Ontario  
L0N 1S9

Dear Mayor Fawcett and Members of Council,

At the Township of Melancthon Police Services Board meeting held on March 24, 2010, the following motion was introduced and passed:

**Be it resolved that:**

"The Melancthon PSB supports the request of Mono PSB to include a figure in the 2010 budget enabling the Detachment to place paid notices in the local press when necessary. The Melancthon PSB recommends to Melancthon Council that \$500.00 be placed in the 2010 budget. This amount to be transferred from the PSB Account for reimbursement."

**Carried.**

Yours truly,

Denise B. Holmes,  
Secretary

Encl.

15  
APR - 1 2010

**Denise Holmes, AMCT**

---

**From:** bnmalley@netscape.ca on behalf of bnmalley [bnmalloy@netscape.ca]  
**Sent:** Wednesday, March 24, 2010 5:53 PM  
**To:** Denise Holmes, AMCT  
**Subject:** Correspondence for April 1,2010 council meeting  
**Attachments:** April 1, 2010 NVCA concern.doc

Hi Denise

Can you ensure this is added to the council agenda for April 1,2010.

Regards  
Bart Malloy

---

Total Control Panel

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To: [Remove](#) this sender from my allow list  
[dholmes@melanctontownship.ca](mailto:dholmes@melanctontownship.ca)  
From: [bnmalloy@netscape.ca](mailto:bnmalloy@netscape.ca)

*You received this message because the sender is on your allow list.*

Information from ESET NOD32 Antivirus, version of virus signature database 4973  
(20100325)

The message was checked by ESET NOD32 Antivirus.

<http://www.eset.com>



# Memo

**To:** Mayor D. Fawcett & Melancthon Council  
**From:** Bart Malloy Melancthon Resident  
**CC:** Denise Holmes AMCT  
**Date:** 3/25/2010  
**Re:** NVCA Committee Representation for Melancthon

---

To all council members.

I would like to submit this information to council as a concerned resident of Melancthon Township.

I am concerned about Melancthon Townships representation at the NVCA (Nottawasaga Valley Conservation Authority) meetings.

Over the past few months I have noticed that the current member (Gary Mathews) comes to the council meetings totally unprepared to discuss NVCA activities. He also states on many occasions he will report back to council regarding meeting highlights and does not follow through.

In my opinion & I am sure residents will agree, NVCA activities are very important to our Township. The township pays a portion to the NVCA as part of their operating costs.

Specific questions that need clarification are as follows:

- 1) What is the specific role of the appointed NVCA representative at the NVCA meetings?
- 2) How long is the term as representative to be held?
- 3) Why is the representative not held accountable to report back to council?
- 4) What roles will, the NVCA and the representative hold during the proposed Quarry application?
- 5) Why is the NVCA representative allowed to speak from the gallery on official business? He should be at the podium when directing his report or NVCA comments to the council, not casually reporting from the gallery. This creates confusion from the gallery as to who is allowed to speak and when.

I feel that Melancthon Township is not being represented appropriately. The NVCA Rep is supposed to report to the council at the 1<sup>st</sup> council meeting of each month, But the NVCA meeting usually falls after this meeting. He promises to bring back details of each months meetings but does not do so for the 2<sup>nd</sup> council meeting of the month.

Therefore I am requesting that Gary Mathews resign as NVCA representative for Melancthon Township. After a review of the committee's and what council members represent those committees, I would like to request that Darren White (Melancthon Councillor) be appointed to the position of NVCA rep. Darren has quite an extensive background in environmental management. He has also not been currently assigned to any committee's as well.

This is not a conflict at all because Shelburne councillor Benotto is the NVCA chairperson.

I believe Melancthon township would be best represented by Darren White.

I would appreciate a written response to my concerns and if there are any comments please feel free to explain or discuss them with myself & the citizens at the April 1, 2010 council meeting.

Backup data is provided below to show the lack of information over the past few months:

In the Dec 3,2009 minutes:

**Garry Matthews - NVCA Representative** - he would like to come back to the next meeting because he will have more information on the budget. There has been one proposed and there is a 3% increase – Melancthon's portion went up \$59.00.

At the Dec 17 council meeting:

Correspondence was submitted by the NVCA explaining highlights of the Nov 27,2009 general meeting. The minutes show no information regarding the NVCA meeting Gary attended.

Gary Mathews never came back to the Dec 17 meeting with an update of the proposed draft budget.

At the Jan 7, 2010 council meeting:

Correspondence was included from the NVCA directly regarding the Dec 11,2009 general meeting.

Minutes identify this request below.

EBR Registry - 010-8243 - Policies and Procedures for Conservation Authority Plan Review and Permitting Activities

Garry Matthews, NVCA Rep is attending a meeting tomorrow (January 8<sup>th</sup>) and will get more information and report back to Council at the next meeting.

At the Jan 21, 2010 council meeting

Correspondence was included from the NVCA about the new chairperson of the NVCA.

Minutes show that Paula Boutis had some comments regarding the EBR Registry.

EBR Registry - 010-665 - Addition

Comments from Paula Boutis regarding the above were reviewed and the CAO was directed to advise Ms. Boutis to submit the comments.

Again Gary Mathews did not come back to report on the ERB as he stated he would in the previous council meeting.

At the Feb 4, 2010 council meeting

Correspondence was included from the NVCA directly about letter from Township of Essa.

The Minutes show verbal correspondence from the NVCA Representative; Further information was to be brought to council at the next meeting after Gary Mathews attended the Feb 12,2010 meeting.

Garry Matthews, NVCA Representative attended Council and spoke on the 2010 NVCA Budget. Melancthon has already advised that we do not want anymore than a 2.5% increase. There is a meeting next Friday and he intends to turn down the budget. Garry provided Council with his comments on the NVCA Streamlining Agreement and the Clerk was directed to forward it to the NVCA. There was some discussion on the Adjala Tosorontio motion requesting the NVCA to review all of its policies – Melancthon has supported this motion. This also will be discussed next week at the meeting.

At the Feb 18, 2010 council meeting

No correspondence from the NVCA on file.

No report from Gary Mathews on the outcome of the Feb 12,2010 NVCA Meeting.

Mar 4,2010

**Garry Matthews, NVCA Rep**

He advised that he really doesn't have much more to report than what is contained in the NVCA Highlights, which are in the correspondence.

Mar 18,2010 council meeting

NVCA submitted a request for the first payment from the municipality as per the new budget. Bill Hill stated he thought a copy of the budget was to be available to council, as he had requested this earlier from the NVCA rep. (Gary Mathews)

Gary replied from the gallery that he thought they were to provide this document as well, and they had not. Conversation closed.

# **DFA** Dufferin Federation of Agriculture

February 25, 2010

Township of Melancthon Council  
157101 Highway 10  
RR# 6  
Shelburne, ON L0N 1S9

Re: By-law No. 2009-22, A By-Law for the Imposition of Development Charges

Dear Councillors:

The Dufferin Federation of Agriculture, representing many farmers in Melancthon Township, is concerned about the apparent inclusion of agriculture buildings and structures along with other non-residential development in this recently passed by-law.

All other municipalities in Dufferin County either exempt agricultural buildings or have no development charges for non-residential development.

1. The Mulmur Township Development Charges By-Law (September 16, 2009) in section 8.1 states, "Non-residential buildings used accessory to an agricultural operation shall be exempt from the development charge."
2. The Town of Mono By-law 2009-43 states under **Exemptions**, subsection Other Exemptions: 3.9, "Notwithstanding the provision of this by-law, development charges shall not be imposed with respect to: i. Non-residential farm buildings constructed for bona fide farm uses;"
3. The East Luther Township development charges by-law (August 11, 2009) in section 3.10 states that non-residential buildings are exempt.
4. Amaranth Township has no development charges for non-residential buildings according to staff.
5. East Garafraxa Township has no development charges for non-residential buildings according to staff.

The Dufferin Federation of Agriculture recently participated in an 'Open House' for a new dairy barn in East Luther. If this new facility would have been built in Melancthon under the current by-law, the farmer would have paid \$21,480.00 in development charges. This would have included \$6,396.00 for a covered manure storage area which is optional for the farmer but a highly recommended practice to maintain nutrient value in the manure and reduce environmental concerns with manure runoff. Development charges on agricultural buildings in Melancthon will encourage farmers to invest outside of the township and reduce the level of environmental improvements within the township.

The intent of the Development Charges Act is to help municipalities with capital costs of development, eg. roads, industrial parks, recreation services, fire and police services associated with new developments. New agricultural buildings don't require development of new infrastructure. When was the last time a new road was constructed by the municipality to allow for a new barn? Is Melancthon contemplating a new "agricultural park" to attract new farmers? Instead, new agricultural buildings are less likely to require fire services than old

APR - 1 2010

1


17

existing barns. The routine cost of maintaining roads is not to be considered in calculating development charges.

The Dufferin Federation of Agriculture is requesting that The Township of Melancthon amend this by-law to exempt non-residential agricultural buildings. We suggest that the exemption appear as it does in the County of Wellington's development charges by-law (attached). Your consultant for this by-law, Watsons & Associates should be familiar with this by-law since they were the consultants for the County of Wellington.

Please advise us at what council meeting this will be discussed and whether it would be helpful for members/directors of the Dufferin Federation of Agriculture to be in attendance.

Sincerely,



Leo Blydorp  
Dufferin Federation of Agriculture Director and farm owner in Melancthon Township

519-942-0730  
RR# 7,  
393134 County Rd 12,  
Orangeville, ON  
L9W 2Z3

**CONSOLIDATED VERSION  
THE CORPORATION OF THE COUNTY OF WELLINGTON**



**BY-LAW NUMBER 4961-08 AS AMMENDED BY  
BY-LAW 5052-09 – JANUARY 29, 2009 (RULES WITH  
RESPECT TO RE-DEVELOPMENT)**

A by-law to establish development charges for the Corporation of the County of Wellington

**WHEREAS** subsection 2(1) of the *Development Charges Act, 1997* c. 27 (hereinafter called "the Act") provides that the council of a municipality may pass By-laws for the imposition of development charges against land for increased capital costs required because of the need for services arising from development in the area to which the by-law applies;

**AND WHEREAS** the Council of The Corporation of the County of Wellington ("County of Wellington") has given Notice in accordance with Section 12 of the *Development Charges Act, 1997*, of its intention to pass a by-law under Section 2 of the said Act;

**AND WHEREAS** the Council of the County of Wellington has heard all persons who applied to be heard no matter whether in objection to, or in support of, the development charge proposal at a public meeting held on November 14, 2007;

**AND WHEREAS** the Council of the County of Wellington had before it a report entitled Development Charge Background Study dated October 29, 2007 prepared by Watson & Associates Economists Ltd., wherein it is indicated that the development of any land within the County of Wellington will increase the need for services as defined herein;

**AND WHEREAS** the Council of the County of Wellington on November 14, 2007 approved the applicable Development Charge Background Study, dated October 29, 2007, in which certain recommendations were made relating to the establishment of a development charge policy for the County of Wellington pursuant to the *Development Charges Act, 1997*;

**AND WHEREAS** the Council of the County of Wellington on January 31, 2008 determined that no additional public meeting was required.

**NOW THEREFORE THE COUNCIL OF THE COUNTY OF WELLINGTON  
ENACTS AS FOLLOWS:**

**DEFINITIONS**

1. In this by-law,
  - (1) "Accessory use" means a use, including a building, which is commonly incidental, subordinate and exclusively devoted to the main use or main building situated on the same lot;

- (2) "Act" means the *Development Charges Act, S.O. 1997, c. 27*;
- (3) "Administration Service" means any and all studies carried out by the municipality that are with respect to eligible services for which a development charge by-law may be imposed under the *Development Charges Act, 1997*;
- (4) "Agricultural use" means a bona fide farming operation;
- (5) "Apartment dwelling" means any dwelling unit within a building containing more than four dwelling units where the units are connected by an interior corridor;
- (6) "Bedroom" means a habitable room larger than seven square metres, including a den, study, or other similar area, but does not include a living room, dining room or kitchen;
- (7) "Board of education" means a board defined in s.s. 1(1) of the *Education Act*;
- (8) "Building Code Act" means the *Building Code Act, R.S.O. 1990, c.B.-13*, as amended;
- (9) "Bona Fide Farm Use" means the proposed development will qualify as a farm business operating with a valid Farm Business Registration Number Issued by the Ontario Ministry of Agriculture, Food and Rural Affairs and be assessed in the Farmland Realty Tax Class by the Municipal Property Assessment Corporation;
- (10) "Capital cost" means costs incurred or proposed to be incurred by the municipality or a local board thereof directly or by others on behalf of, and as authorized by, the municipality or local board,
  - (a) to acquire land or an interest in land, including a leasehold interest;
  - (b) to improve land;
  - (c) to acquire, lease, construct or improve buildings and structures;
  - (d) to acquire, lease, construct or improve facilities including,
    - (i) rolling stock with an estimated useful life of seven years or more,
    - (ii) furniture and equipment, other than computer equipment, and
    - (iii) materials acquired for circulation, reference or information purposes by a library board as defined in the *Public Libraries Act, R.S.O. 1990, c.P.-44*; and

- (e) to undertake studies in connection with any of the matters referred to in clauses (a) to (d);
- (f) to complete the development charge background study under Section 10 of the Act;
- (g) interest on money borrowed to pay for costs in (a) to (d);

required for provision of services designated in this by-law within or outside the municipality.

- (11) "Council" means the Council of The Corporation of the County of Wellington;
- (12) "Development" means any activity or proposed activity in respect of land that requires one or more of the actions referred to in section 6 of this by-law and including the redevelopment of land or the redevelopment, expansion, extension or alteration of a use, building or structure except interior alterations to an existing building or structure which do not change or intensify the use of land;
- (13) "Development charge" means a charge imposed pursuant to this By-law;
- (14) "Dwelling unit" means a room or suite of rooms used, or designed or intended for use by, one person or persons living together, in which culinary and sanitary facilities are provided for the exclusive use of such person or persons, including time share units;
- (15) "Existing Industrial Building" means a building or buildings existing on a site on the day this by-law is passed, or the first building or buildings constructed on a vacant site pursuant to site plan approval, under Section 41 of the *Planning Act*, subsequent to the passage of this by-law for which full development charges were paid, that is used for or in conjunction with:

15.1 the production, compounding, processing, packaging, crating, bottling, packing or assembly of raw or semi-processed goods or materials in not less than seventy five percent of the total gross floor area of the building or buildings on a site ("manufacturing") or warehousing related to the manufacturing use carried on in the building or buildings;

15.2 research or development activities in connection with manufacturing in not less than seventy five percent of the total gross floor area of the building or building on the site;

15.3 retail sales by a manufacturer, if retail sales are at the site where manufacturing is carried out; such retail sales are restricted to good manufactured at the site, and the building or part of a building where such retail sales are carried out does not constitute greater than twenty five percent of the total gross floor area of the building or buildings on the site; or

15.4 office or administration purposes if they are:

15.4.1 carried out as an accessory use to the manufacturing or warehousing, and  
15.4.2 in or attached to the building or structure used for such manufacturing or warehousing.

- (16) "Grade" means the average level of finished ground adjoining a building or structure at all exterior walls;
- (17) "Gross floor area" means the total floor area measured between the outside of exterior walls, or between the outside of exterior walls and the centre line of party walls dividing the building from another building, of all floors above the average level of finished ground adjoining the building at its exterior walls.
- (18) "Local board" means a public utility commission, public library board, local board of health, or any other board, commission, committee or body or local authority established or exercising any power or authority under any general or special Act with respect to any of the affairs or purposes of the municipality or any part or parts thereof;
- (19) "Local services" means those services or facilities which are under the jurisdiction of the municipality and are related to a plan of subdivision or within the area to which the plan relates, required as a condition of approval under s.51 of the *Planning Act*, or as a condition of approval under s.53 of the *Planning Act*;
- (20) "Multiple dwelling" means all dwellings other than single detached dwellings, semi-detached dwellings, and apartment dwellings;
- (21) "Municipality" means The Corporation of the County of Wellington;
- (22) "Non-residential uses" means a building or structure used for other than a residential use;
- (23) "Owner" means the owner of land or a person who has made application for an approval for the development of land upon which a development charge is imposed;
- (24) "Planning Act" means the *Planning Act*, R.S.O. 1990, c.P. 13, as amended;
- (25) "Place of Worship" means that part of a building or structure that is exempt from taxation as a place of worship under the *Assessment Act*, R.S.O. 1990, Chap. A.31, as amended, or any successor thereof;
- (26) "Regulation" means any regulation made pursuant to the Act;
- (27) "Residential uses" means lands, buildings or structures or portions thereof used, or designed or intended for use as a home or residence of one or more individuals, and shall include a single detached dwelling, a semi-detached dwelling, a multiple dwelling,

an apartment dwelling, and the residential portion of a mixed-use building or structure;

- (28) "Semi-detached dwelling" means a building divided vertically into two dwelling units each of which has a separate entrance and access to grade;
- (29) "Services" means services set out in Schedule "A" to this By-law;
- (30) "Single detached dwelling" means a completely detached building containing only one dwelling unit.

#### **CALCULATION OF DEVELOPMENT CHARGES**

- 2. (1) Subject to the provisions of this By-law, development charges against land shall be imposed, calculated and collected in accordance with the base rates set out in Schedule "B", which relate to the services set out in Schedule "A".
- (2) The development charge with respect to the uses of any land, building or structure shall be calculated as follows:
  - a) in the case of residential development or redevelopment or the residential portion of a mixed use development or redevelopment, as the sum of the product of the number of dwelling units of each type multiplied by the corresponding total amount for such dwelling unit type, as set out in Schedule "B";
  - b) in the case of non-residential development or redevelopment, or the non-residential portion of a mixed use development or redevelopment, as the sum of the product of the gross floor area multiplied by the corresponding total amount for such gross floor area as set out in Schedule "B".
- (3) Council hereby determines that the development or redevelopment of land, buildings or structures for residential and non-residential uses will require the provision, enlargement or expansion of the services referenced in Schedule "A".

#### **PHASE-IN OF DEVELOPMENT CHARGES**

- 3. The development charges imposed pursuant to this by-law are not being phased-in and are payable in full, subject to the exemptions herein, from the effective date of this by-law.

#### **APPLICABLE LANDS**

- 4. (1) Subject to Sections 5 and 6, this by-law applies to all lands in the municipality, whether or not the land or use is exempt from taxation under Section 3 of the Assessment Act, R.S.O. 1990, c.A. 31.

- (2) This by-law shall not apply to land that is owned by and used for the purposes of:
- (a) a board of education;
  - (b) any municipality or local board thereof;
  - (c) a hospital under the *Public Hospitals Act*;
  - (d) a college or university;
  - (e) a cemetery or place of worship;
  - (f) non-residential farm building constructed for bona fide farm uses.
- (3) Further to Section (2)(f), where the municipality is unable to determine whether the development is a bona fide farm use, the owner shall pay the full non-residential development charge, in accordance with section 4(1) herein. If, within 36 months of payment of the full non-residential development charge, the owner provides a valid Farm Business Registration Number issued by the Ontario Ministry of Agriculture, Food and Rural Affairs and evidence satisfactory to the municipality that the development has been identified in the Farmland Realty Tax Class by the Municipal Property Assessment Corporation, the municipality shall refund to the owner the difference between the full non-residential development charge paid and the Farm Building development charge applicable as at the date a building permit was issued

#### **RULES WITH RESPECT TO EXEMPTIONS FOR INTENSIFICATION OF EXISTING HOUSING**

5. (1) Notwithstanding Section 4 above, no development charge shall be imposed with respect to developments or portions of developments as follows:
- (a) the enlargement of an existing residential dwelling unit;
  - (b) the creation of one or two additional residential dwelling units in an existing single detached dwelling where the total gross floor area of the additional unit(s) does not exceed the gross floor area of the existing dwelling unit;
  - (c) the creation of one additional dwelling unit in any other existing residential building provided the gross floor area of the additional unit does not exceed the smallest existing dwelling unit already in the building.
- (2) Notwithstanding subsection 5(1)(b), development charges shall be calculated and collected in accordance with Schedule "B" where the total residential gross floor area of the additional one or two dwelling units is greater than the total gross floor area of the existing single detached dwelling unit.

- (3) Notwithstanding subsection 5(1)(c), development charges shall be calculated and collected in accordance with Schedule "B" where the additional dwelling unit has a residential gross floor area greater than,
- (a) in the case of semi-detached house or multiple dwelling, the gross floor area of the existing dwelling unit, and
  - (b) in the case of any other residential building, the residential gross floor area of the smallest existing dwelling unit.

**RULES WITH RESPECT TO AN "INDUSTRIAL" EXPANSION EXEMPTION**

6. (1) Notwithstanding Section 4, if a development includes the enlargement of the gross floor area of an existing industrial building:
- (a) there shall be an exemption from the payment of development charges for one or more enlargements of an existing industrial building on its site, whether attached or separate from the existing industrial building, up to a maximum of fifty per cent of the gross floor area before the first enlargement for which an exemption from the payment of development charges was granted pursuant to the Act or this subsection. Development charges shall be imposed in accordance with Schedule "B" with respect to the amount of floor area of an enlargement that results in the gross floor area of the industrial building being increased by greater than fifty per cent of the gross floor area of the existing industrial building; or
  - (b) if the gross floor area is enlarged by more than 50 percent, development charges are payable on the amount by which the enlargement exceeds 50 percent of the gross floor area before the enlargement.

**DEVELOPMENT CHARGES IMPOSED**

7. (1) Subject to subsection (2), development charges shall be calculated and collected in accordance with the provisions of this by-law and be imposed on land to be developed for residential and non-residential uses, where, the development requires,
- (a) the passing of a zoning by-law or an amendment thereto under Section 34 of the *Planning Act*;
  - (b) the approval of a minor variance under Section 45 of the *Planning Act*;
  - (c) a conveyance of land to which a by-law passed under subsection 50(7) of the *Planning Act* applies;

- (d) the approval of a plan of subdivision under Section 51 of the *Planning Act*;
  - (e) a consent under Section 53 of the *Planning Act*;
  - (f) the approval of a description under Section 50 of the *Condominium Act*, R.S.O. 1990, c.C. 26; or
  - (g) the issuing of a permit under the *Building Code Act*, in relation to a building or structure.
- (1) Subsection (1) shall not apply in respect to:
- (a) local services installed or paid for by the owner within a plan of subdivision or within the area to which the plan relates, as a condition of approval under Section 51 of the *Planning Act*;
  - (b) local services installed or paid for by the owner as a condition of approval under Section 53 of the *Planning Act*.

#### **LOCAL SERVICE INSTALLATION**

8. Nothing in this by-law prevents Council from requiring, as a condition of an agreement under Section 51 or 53 of the *Planning Act*, that the owner, at his or her own expense, shall install or pay for such local services, within the Plan of Subdivision or within the area to which the plan relates, as Council may require.

#### **MULTIPLE CHARGES**

9. (1) Where two or more of the actions described in subsection 7(1) are required before land to which a development charge applies can be developed, only one development charge shall be calculated and collected in accordance with the provisions of this by-law.
- (2) Notwithstanding subsection (1), if two or more of the actions described in subsection 7(1) occur at different times, and if the subsequent action has the effect of increasing the need for municipal services as set out in Schedule "A", an additional development charge on the additional residential units and additional gross floor area shall be calculated and collected in accordance with the provisions of this by-law.

#### **SERVICES IN LIEU**

10. (1) Council may authorize an owner, through an agreement under Section 38 of the Act, to substitute such part of the development charge applicable to the owner's development as may be specified in the agreement, by the provision at the sole expense of the owner, of services in lieu. Such agreement shall further specify that where the owner provides services in lieu in accordance with the agreement, Council shall give to the owner a credit against the development charge in accordance with the agreement provisions

and the provisions of Section 39 of the Act, equal to the reasonable cost to the owner of providing the services in lieu. In no case shall the agreement provide for a credit that exceeds the total development charge payable by an owner to the municipality in respect of the development to which the agreement relates.

- (2) In any agreement under subsection (1), Council may also give a further credit to the owner equal to the reasonable cost of providing services in addition to, or of a greater size or capacity, than would be required under this by-law.
- (3) The credit provided for in subsection (2) shall not be charged to any development charge reserve fund.

#### **RULES WITH RESPECT TO RE-DEVELOPMENT**

11. In the case of the demolition of all or part of a residential building or structure:

(1) a credit shall be allowed, provided that the land was improved by occupied structures (or structures capable of occupancy) within the five years prior to the issuance of the building permit, and the building permit has been issued for the development or redevelopment within five years from the date the demolition permit has been issued; and

(2) if a development or redevelopment involves the demolition of and replacement of a residential building or structure, a credit shall be allowed equivalent to the number of dwelling units demolished multiplied by the applicable residential development charge in place at the time the development charge is payable.

Amended by by-law  
5052-09  
January 29, 2009  
adding "residential" to  
the second line in (2)

(3) if a development or redevelopment involves the demolition of and replacement of a non-residential building or structure, a credit shall be allowed equivalent to the gross floor area demolished multiplied by the applicable non-residential development charge in place at the time the development charge is payable.

Amended by by-law  
5052-09  
January 29, 2009  
adding (3)

12. A credit can, in no case, exceed the amount of the development charge that would otherwise be payable, and no credit is available if the existing land use is exempt under this by-law.

#### **TIMING OF CALCULATION AND PAYMENT**

13. (1) Development charges shall be calculated and payable in full in money or by provision of services as may be agreed upon, or by credit granted under the Act, on the date that the first building permit is issued in relation to a building or structure on land to which a development charge applies.

- (2) Where development charges apply to land in relation to which a building permit is required, the building permit shall not be issued until the development charge has been paid in full.

#### **RESERVE FUNDS**

14. (1) Monies received from payment of development charges under this by-law shall be maintained in nine separate reserve funds as follows: roads and related; libraries; administration; ambulance, childcare, police, health, social services and Provincial Offences Act.
- (2) Monies received for the payment of development charges shall be used only in accordance with the provisions of Section 35 of the Act.
- (3) Where any development charge, or part thereof, remains unpaid after the due date, the amount unpaid shall be added to the tax roll and shall be collected as taxes.
- (4) Where any unpaid development charges are collected as taxes under subsection (4), the monies so collected shall be credited to the development charge reserve funds referred to in subsection (1).
- (5) The Treasurer of the Municipality shall, in each year commencing in 2009 for the 2008 year, furnish to Council a statement in respect of the reserve funds established hereunder for the prior year, containing the information set out in Section 12 of O.Reg. 82/98.

#### **BY-LAW AMENDMENT OR APPEAL**

15. (1) Where this by-law or any development charge prescribed there under is amended or repealed either by order of the Ontario Municipal Board or by resolution of the Municipal Council, the Municipal Treasurer shall calculate forthwith the amount of any overpayment to be refunded as a result of said amendment or repeal.
- (2) Refunds that are required to be paid under subsection (1) shall be paid with interest to be calculated as follows:
  - (a) Interest shall be calculated from the date on which the overpayment was collected to the date on which the refund is paid;
  - (b) The Bank of Canada interest rate in effect on the date of enactment of this by-law shall be used.
- (3) Refunds that are required to be paid under subsection (1) shall include the interest owed under this section.

#### **BY-LAW INDEXING**

16. The development charges set out in Schedule "B" to this by-law shall be adjusted annually as of January 1<sup>st</sup> of each year

commencing January 1, 2009, without amendment to the by-law, in accordance with the most recent twelve month change in the Statistics Canada Quarterly, "Construction Price Statistics".

**SEVERABILITY**

17. In the event any provision, or part thereof, of this by-law is found by a court of competent jurisdiction to be ultra vires, such provision, or part thereof, shall be deemed to be severed, and the remaining portion of such provision and all other provisions of this by-law shall remain in full force and effect.

**HEADINGS FOR REFERENCE ONLY**

18. The headings inserted in this by-law are for convenience of reference only and shall not affect the construction of interpretation of this by-law.

**BY-LAW REGISTRATION**

19. A certified copy of this by-law may be registered on title to any land to which this by-law applies.

**BY-LAW ADMINISTRATION**

20. This by-law shall be administered by the County Treasurer.

**SCHEDULES TO THE BY-LAW**

21. The following Schedules to this by-law form an integral part of this by-law:

- Schedule "A" - Schedule of Designated Municipal Services
- Schedule "B" - Schedule of County-wide Development Charges

**DATE BY-LAW EFFECTIVE**

22. This By-law shall come into force and effect on the day following the day of its approval by Council.

**DATE BY-LAW EXPIRES**

23. This By-law will expire at 12:01 a.m. on January 31, 2013 unless it is repealed by Council at an earlier date.

**SHORT TITLE**

24. This by-law may be cited as the "County of Wellington Development Charge By-law, 2008."

**EXISTING BY-LAW REPEALED**

25. By-law Number 4584-03 (as amended) is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 31<sup>st</sup> DAY OF  
JANUARY, 2008

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JOHN GREEN - WARDEN

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SCOTT WILSON - DEPUTY CLERK

**SCHEDULE "A"**  
**TO BY-LAW NO. 4961-08**

**DESIGNATED MUNICIPAL SERVICES UNDER THIS BY-LAW**

1. Roads and Related
  2. Library
  3. Administration
  4. Ambulance
  5. Childcare
  6. *Provincial Offences Act*
  7. Police
  8. Health Unit
  9. Social Services
- 

**SCHEDULE "B"**  
**BY-LAW 4961-08**

**SCHEDULE OF COUNTY-WIDE DEVELOPMENT CHARGES - EFFECTIVE JANUARY 1ST, 2009**

SERVICE	RESIDENTIAL				NON-RESIDENTIAL (per s.f. of Gross Floor Area)
	Single-Detached Dwelling & Semi- Detached Dwelling	Apartments 2 Bedrooms +	Apartments Bachelor & 1 Bedroom	Other Multiples	
Library	761	414	298	550	0.07
Administration	23	12	10	17	0.01
Ambulance	40	22	16	29	0.02
Police	193	105	76	140	0.12
Roads and Related	1,211	656	474	875	1.43
Childcare	16	9	6	11	0.00
Provincial Offences Act	20	11	8	15	0.01
Health Unit	35	19	13	25	0.02
Social Services	123	67	48	89	0.00
<b>TOTAL</b>	<b>2,422</b>	<b>1,315</b>	<b>949</b>	<b>1,751</b>	<b>1.68</b>

**SYLVIA JONES, M.P.P.**  
Dufferin-Caledon



Room 430, Legislative Building  
Queen's Park  
Toronto, Ontario M7A 1A8  
Tel: (416) 325-1898  
Fax: (416) 325-1936  
E-mail: sylvia.jonesco@pc.ola.org

March 9, 2010

Mr. John Crowe  
RR 4  
Shelburne, ON L0N 1S8

Dear Mr. Crowe:

As you have contacted my office previously raising concerns about the environment, I wanted to make you aware that the McGuinty Liberal government is considering changing the process for environmental approvals.

Ontario receives more than 6,000 requests for Certificates of Approval (CA) each year. Regardless of the complexity of the request, all CA's are currently assessed the same. The proposed changes are an attempt to differentiate between different levels of approval.

There is a proposed application model currently on the table that would be introduced over the next two years. The proposed changes are outlined in this Environmental Registry: <http://www.ebr.gov.on.ca/ERS-WEB-External/index.jsp>. You can find this proposal under EBR number 010-9143. I have also attached the proposal to the reverse of this letter. The proposal will be on the Environmental Registry until April 2, 2010 and you can provide your feedback electronically or in writing to: Joy Williams, Senior Engineer, Ministry of the Environment Environmental Programs Division, 135 St. Clair Ave. W, Toronto, ON, M4V 1P5.

I would appreciate receiving a copy of your feedback on the ministry's changes. Please email me at [sylvia.jonesqp@pc.ola.org](mailto:sylvia.jonesqp@pc.ola.org) or write to my Queen's Park Office.

I encourage you to review and submit your comments.

Sincerely,

A handwritten signature in cursive script that reads "Sylvia Jones".

Sylvia Jones, MPP  
Dufferin-Caledon

APR - 1 2010

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**Description of Act:**

The Ministry has recognized that there are challenges facing the current Certificate of Approvals process in Ontario and, as a result, is considering a possible framework for modernization. The attached document provides details on a proposed approach to amend the Environmental Protection Act (EPA) and the Ontario Water Resources Act (OWRA) that would continue to protect the environment and improve service to business. Should the proposed framework be adopted and legislation passed, additional regulatory and policy decisions would also be required.

Over the years, the government has introduced incremental changes to the process to keep the Certificates of Approval system efficient, effective and to improve delivery. Over time, businesses and the government have identified that the approvals process requires broader changes. The most notable aspects of the proposed modernized approvals process are:

- Introducing a new, simplified process for activities that could be categorized as either lower-risk, less-complex or that have standard requirements, while continuing to be protective of the environment and human health
- Creating provisions for single-site, multi-media permits or single, multi-site approvals
- Providing service delivery standards and on-line tools to support government to business interaction for approvals related processes
- Improving public transparency through improved reporting and an on-line public information website to access approvals related information

**Purpose of Act:**

The proposed framework for a modernized Certificate of Approvals process for Ontario will improve the Ministry's work in protecting environmental and human health and increase the efficient and effective use of Ministry resources to provide better service to businesses and better transparency to the public.

**Public Consultation:**

This proposal has been posted for a 30 day public review and comment period starting March 02, 2010. If you have any questions, or would like to submit your comments, please do so by April 01, 2010 to the individual listed under "Contact". Additionally, you may submit your comments on-line.

All comments received prior to April 01, 2010 will be considered as part of the decision-making process by the Ministry of the Environment if they are submitted in writing or electronically using the form provided in this notice and reference EBR Registry number 010-9143.

Please Note: All comments and submissions received will become part of the public record. You will not receive a formal response to your comment, however, relevant comments received as part of the public participation process for this proposal will be considered by the decision maker for this proposal.



# TOWN OF SHELburne

## Planning & Development Department

February 26, 2010

CIRCULATED TO:

- County of Dufferin (x2)
- Amaranth
- Melanthon
- NVCA
- MMAH
- MTO
- MOE
- Bell
- Rogers
- Hydro One
- OPG
- Enbridge
- Canada Post
- Shelburne EDC
- Engineering
- Fire Dept
- Legal
- Police
- School Boards
- Council

### ZONING BY-LAW AMENDMENT APPLICATION CIRCULATION

FILE NO: Z10/02  
PROJECT: PROPOSED ZBA – 2, 4, 6 and 8 School Road

Please take notice that an application has been submitted to the Town of Shelburne for approval of a zoning by-law amendment for the properties located at 2, 4, 6 and 8 School Road, Shelburne, owned by 2159931 Ontario Inc. (W. Dennis Young). The properties are currently vacant and zoned Development (D) Zone and Residential Type 1 (R1-1). The owner has applied for rezoning to Special Commercial (C4) zone.

A copy of the application and notice of public meeting are attached for your consideration. I would appreciate any comments, concerns or conditions you may have by:

**FRIDAY, MARCH 19, 2010.**

Please provide comments in an electronic format via email to [planning@townofshelburne.on.ca](mailto:planning@townofshelburne.on.ca). Alternatively, if you have no comment or objection, please complete the attached response sheet and fax it to the Town of Shelburne Planning Department at (519) 925-6134. Should you have any questions or require any additional information, please contact me directly.

Sincerely,

Steve Wever,  
Town Planner

Attachment(s)

RECEIVED  
MAR 10 2010

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# TOWN OF SHELburne PLANNING & DEVELOPMENT

## Zoning By-law Amendment Application Circulation Response Form

**File:** Z10/02 – 2, 4, 6 and 8 School Road  
**Project:** Zoning By-law Amendment

If you have no comments or objection to the approval of the above noted application please complete this form and fax it to **Jennifer Willoughby** at the Town of Shelburne by **March 19, 2010**.

**Fax Number:** 519-925-6134

(No cover page is necessary)

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***By signing this document I acknowledge that as a representative of the noted organization / body / or person, I have reviewed this application and as a result have no comments or concerns related to this matter.***

---

Agency Name  
(Please Print)

---

Representative Name  
(Please Print)

---

Representative Title  
(Please Print)

---

Signature

---

Date



THE CORPORATION OF THE TOWN OF SHELburne  
NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING  
UNDER SECTION 34 OF THE PLANNING ACT

Take notice that the Council of the Corporation of the Town of Shelburne has received a complete application for a Zoning By-law Amendment and will hold a public meeting on:

**MONDAY, APRIL 12, 2010**

The public meeting is scheduled to start at 7:00 p.m., or as shortly thereafter as possible, and will be held in the Council Chambers at the Municipal Office, 203 Main Street East, Shelburne.

The purpose of the meeting is to consider a proposed Amendment to the Town of Shelburne Zoning By-law No. 38-2007. Take notice that the application has been deemed complete so that it can be circulated and reviewed.

The land subject to the proposed amendment is municipally known as 2, 4, 6 and 8 School Road and described legally as Part Lot 32, Concession 2 East, Reference Plan 7R-360 Parts 1, 2, 3 and 4, and Reference Plan 7R-4100 Part 1 in the Town of Shelburne. Collectively, the properties are approximately 0.5 hectare (1.2 acres) in area with 120 metres (394 feet) of frontage on School Road and 40 metres (131 feet) of frontage on Second Line (County Road 11). The accompanying map illustrates the location of the subject property.

The purpose and effect of the proposed amendment is to re-zone 2, 4 and 6 School Road and RP 7R-4100 Part 1 from Development (D) Zone to Special Commercial (C4) Zone and to re-zone 8 School Road from Residential Type 1 (R1-1) Zone to Special Commercial (C4) Zone. The C4 Zone permits a range of commercial uses including various automotive, retail, office, service, accommodation, recreational and entertainment businesses.

At the meeting you will be given an opportunity to ask questions and indicate whether you support or oppose the zoning amendment. Written submissions will be accepted by the CAO/Clerk up to the time of the Public Meeting and will be given consideration by Council prior to a decision being made.

If a person or public body that files an appeal of a decision of the Corporation of the Town of Shelburne, in respect of the proposed Zoning By-law Amendment does not make oral submissions at a public meeting or make written submissions to the CAO/Clerk of the Town of Shelburne, before the proposed zoning by-law is adopted, the Ontario Municipal Board may dismiss all or part of the appeal.

Additional information relating to the proposed Zoning By-law Amendment is available for inspection at the Town of Shelburne Municipal Office at 203 Main Street East, during normal office hours, 8:30 a.m. to 4:30 p.m. and on the Town's website at [www.townofshelburne.on.ca](http://www.townofshelburne.on.ca). If you wish to be notified of the passing of the proposed zoning by-law amendment, you must make a written request to the Town at the address below.

Dated at the Town of Shelburne  
on the 26<sup>th</sup> day of February, 2010.

John Telfer, CAO/Clerk  
Town of Shelburne  
203 Main Street East  
Shelburne, Ontario  
L0N 1S0  
Phone: 519-925-2600  
Fax: 519-925-6134

