

CORPORATION OF THE TOWNSHIP OF MELANCTHON

MEMORANDUM

TO: MAYOR AND MEMBERS OF COUNCIL

FROM: DENISE HOLMES, CAO

SUBJECT: RECOMMENDATION OF PROCEDURAL BY-LAW COMMITTEE

DATE: JANUARY 13, 2010

The Procedural By-law Committee met on Tuesday, January 12, 2010 at 9:00 a.m. to consider amendments to Procedural By-law 8-2009 pertaining to Public Question Period.

After considerable discussion and input from the gallery, the following amendment to Section 14 (l) is being recommended:

Public Question Period - Council requests that questions be submitted ahead of the meeting (Friday 12 Noon prior to the meeting). Each person will be allowed to ask one question, either written or oral, during this time, and one question for clarification purposes only after the answer is given on the original question. Public Question Period is held at 10:30 a.m. for a day meeting and 7:00 p.m. for an evening meeting for a maximum of 1/2 hour. If less time is required, the Mayor/Chair will declare Public Question Period to be closed and carry on with the regular business of the meeting, or if time permits, individuals will be allowed to ask an additional question.

If the recommendation is approved, I will prepare the amending by-law to be passed at the February 4, 2010 Council meeting because Notice is required when making any amendments to the said By-law.

JAN 21 2010