

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 7th day of April, 2011 at 9:00 a.m. in the Council Chambers. Mayor B. Hill, Deputy Mayor D. White, Councillor J. Crowe, Councillor J. Elliott and Councillor N. Malek were present. Denise Holmes, CAO/Clerk-Treasurer was also present. Mayor Hill presided.

Additions

- Employee staffing update - job ad and job description
- Letter from Davis LLP regarding Item # 4 in correspondence for Council action

Deletions

- None

Approval

Moved by Malek, Seconded by Elliott that the Agenda be approved as amended.
Carried.

Disclosure of Pecuniary Interest

Nothing at this time.

Minutes

Moved by White, Seconded by Crowe that the minutes of the Council meeting held on March 24, 2011 be approved as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

County Council Update

Mayor Hill advised that the new CAO is Sonya Pritchard.

Committee Reports

The following members reported on the meetings they had attended and the written reports are kept on file:

Mayor Hill - Shelburne Library Board and CDRC

Deputy Mayor White - Mulmur Melancthon Fire Board

Councillor Crowe - Landfill Subcommittee, Draft Salvage By-law Subcommittee

Councillor Elliott - Horning's Mills Hall Board, Southgate Recreation, Shelburne Fire Board

Correspondence

*** Items for Information Purposes**

1. Applications for Official Plan and Zoning By-law Amendments from 3191574 Nova Scotia Company doing business as The Highland Companies

2. Copy of a letter that Ian Rowe, Township Solicitor, sent to Allan Leibel, Solicitor for The Highland Companies regarding the Applications for Official Plan Amendment and Zoning By-law Amendment
3. Letter and attachments concerning The Highland Companies Application under the Aggregate Resources Act
4. 2010 Statement of Remuneration and Expenses
5. AMO Breaking News - 2011 Provincial Budget Preserves Upload Schedule
6. Information on Source Water Protection Workshops
7. Nottawasaga Valley Conservation Authority Highlights for March 25, 2011
8. Resolution from the Township of Mapleton regarding The Highland Companies and wishing to be notified of any applications filed
9. Letter from Maria Van Bommel, Parliamentary Assistant of the Ministry of Agricultural, Food and Rural Affairs regarding Mayor Hill's and Deputy Mayor White's Delegation at the ROMA/OGRA Conference and the PPS
10. Thank you letter from the Township of Southgate Ruth Hargrave Memorial Library Board
11. AMO Breaking News - 2011 Federal Budget Tabled
12. OPP - Year 2010 Reconciled Contract Policing Costs
13. County of Dufferin By-law to Amend the Building Department's Fees and Charges for Service and Activities
14. Letter from The Highland Companies regarding the Open House under the ARA to be held on April 12, 2011

Moved by Elliott, Seconded by Malek that Correspondence Items (For Information Purposes) 1 - 14 be received as information. Mayor Hill and Deputy Mayor White to formulate a letter to Maria Van Bommel, Parliamentary Assistant, OMAFRA in response to her letter (Item # 9) and bring back to the next meeting for approval. Carried.

*** Items for Council Action**

1. Request from CAA for Council to pass a resolution requesting the Government of Ontario to consider directing a portion of the revenue derived from HST charged on gasoline and diesel be dedicated to transportation and infrastructure maintenance
2. Agricultural Grant request from the Peel Dufferin Plowmen's Association
3. Draft Letter to be sent to the Inter-Municipal Wind Turbines Working Group
4. Report from GW Jordan regarding the CAUSE Official Plan Amendment Application
5. Request from Eli Sherk to have the deposit refunded regarding the trailer agreement
6. Shelburne Library Budget 2011

Addition - a letter from Davis, LLP regarding item # 4 was read and they asked that the matter be deferred as they have not had an opportunity to consider the letter in detail and to formulate a position. The matter was deferred to the April 21st Council meeting.

Moved by White, Seconded by Crowe that the Township gives a grant in the amount of \$100.00 to the Peel Dufferin Plowmen's Association as required in their letter of March 17, 2011. Carried.

Moved by Malek, Seconded by Elliott that we refund the trailer deposit in the amount of \$1,000.00 to Eli Sherk as the trailer located on Part of Lot 32, Concession 3 & 4 NE has been removed. Carried.

Moved by White, Seconded by Crowe that the Township of Melancthon approve the 2011 Budget of the Shelburne Public Library – Melancthon's levy being \$36,976. Carried.

Delegations

9:45 a.m. - Rick Riddall, Landfill Supervisor attended Council. Items discussed were: new recycling bins, new office at landfill and safety equipment. Rick Riddall also offered the landfill site employees services if the Roads Department needed any additional help.

10:00 a.m. - Traci Smith, BDO attended Council and presented the 2009 Financial Statements. She advised of the various changes to the Financial Statements as a result of PSAB and reviewed the consolidated financial statements.

10:30 a.m. - Council took a five minute break. As this was the time for Public Question Period, Mayor Hill advised that it would be extended five minutes, if needed.

10:35 a.m. - Council reconvened.

PUBLIC QUESTION PERIOD

A public question period was held and some of the questions/issues/concerns during this time were: the proposed quarry and the water affecting millions of Ontarians, Section 4.7 (d) in the new official plan, announcement of the Eco Forum to be held in the Trinity United Church on April 15th at 7:00 p.m.

General Business

By-law to Provide Remuneration, allowances and expenses for Members of Council

The CAO advised that this was a housekeeping by-law as one did not get passed after a cost of living raise was given (by resolution of Council) in 2009. Moved by Malek, Seconded by Elliott that leave be given to introduce a by-law to provide remuneration, allowances and expenses for members of Council and it be hereby read a first and second time. Carried.

By-law read a first and second time and numbered 16-2011.

By-law to Adopt the Estimates of All Sums required during the Year to Strike the Rates of Taxation for 2011

The CAO advised that the amount of taxation to be raised was \$1,407,219 and not \$1,409,217 as posted. The result is a 2.4% increase in taxation with the growth percentage of 2.17% taken into account. The taxes on a house assessed at \$250,000.00, provided there were no increases in assessment from last year, would be \$27.94 less in 2011.

Moved by White, Seconded by Crowe that leave be given to introduce a by-law to adopt the estimates of all sums required during the year and to strike the rates of taxation and to further provide for penalty and interest in default of payment thereof for the year 2011 and it now be read a first and second time. Carried. By-law read a first and second time and numbered 17-2011.

Accounts

The Treasurer presented the accounts in the amount of \$738,343.20. Moved by Malek, Seconded by Elliott that the general accounts be approved as presented by the Treasurer. Carried.

Applications to Permit

None.

New/Other Business

Administrative Staffing Update

The CAO provided a Employment Ad for the part time administrative assistant position and job description. A couple changes were made and the CAO was directed to advertise in the local papers and on the website.

Unfinished Business

Letter of Intent - Trillium Grant - Moved by Malek, Seconded by Elliott that the CAO be directed to sign the Letter of Agreement for the Trillium Grant for the Horning's Mills Community Hall.

Draft Fire Policy - deferred.

Draft Southgate Agreement - concerns with the wording in Schedule B - # 2. The CAO to speak to the Southgate CAO about this.

Third Readings - By-laws

Moved by Malek, Seconded by Elliott that By-laws 16-2011 and 17-2011 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Delegations - Cont.

11:00 a.m. - Bill Clancy, Fritz Construction and Brian Horner, Land and Sky Green Energy attended Council regarding a proposed solar project for the Township of Melancthon and information regarding the FIT program. Mr. Clancy provided information to Council regarding some proposed systems. If the Township decides to proceed (as they have received approval for the FIT application) a cheque in the amount of \$500.00 to the OPA would be required. The process takes about 6-9 months. It was noted that the Township has three years to make their decision.

Road Business

Allen Braiden, Road Superintendent attended Council and presented the road accounts in the amount of \$93,999.75. Moved by White, Seconded by Crowe that the road accounts be approved as presented by the Road Superintendent. Carried.

Allen presented a quote for repairs to the CAT Loader. Moved by Crowe, Seconded by White that The Council of the Corporation of The Township of Melancthon hereby awards the repairs needed on the 936E Caterpillar Loader to Toromont Cat, for a quoted cost of \$3,389.58 including the 13% HST. Copy of quote attached to this motion. This cost approval complies with the Township of Melancthon Procurement By-law. Carried.

Allen presented the tenders for the supply and delivery of approximately 20,000 tonnes of A Gravel. Two were received:

Strada - \$9.32/tonne

Duivenvoorden Haulage - \$9.10/tonne

Moved by Crowe, Seconded by White that The Township of Melancthon accept the tender of Duivenvoorden Haulage Ltd. in the amount of \$5.75 per tonne + .75 tax for "A" gravel and \$2.30 per tonne + .30 tax trucking for a total of \$9.10 per tonne HST included for approximately 20,000 tonnes. This acceptance is conditional on the tendered supply meeting OPSS standards and the tender complies with the Township of

Melancthon procurement by-law. Carried.

11:30 a.m. - Jim Wilgar, International Power regarding Plateau Wind Farm - Update and Onsite Tour. Mr. Wilgar did not attend the meeting for the update.

11:45 a.m. Verbal motion - Moved by Crowe, Seconded by White that we adjourn for lunch/onsite tour. Carried.

12 noon - 1:30 p.m. - Council went on an onsite tour regarding the Plateau III Wind Project. Those present on the tour included all of Council, CAO Denise Holmes, Allen Braiden, Road Superintendent, Gord Feniak, RJ Burnside, Jim Wilgar, Maurice Hickey and Jim from Borea Construction. Council were updated on the process with Hydro One and the connections, it was advised where the directional bores would be done and about the Archeological assessments. The first grouping of turbines is scheduled to arrive in July. The permits are ready to go from the Building Department and again it was advised that all the cabling will be underground.

Council reconvened the meeting at 1:55 p.m.

Closed Session

2:00 p.m. - Moved by White, Seconded by Crowe that Council move into Closed Session meeting pursuant to section 239 of the Municipal Act, 2001, as amended for the following reasons: personal matters about an identifiable individual, including municipal or local board employees regarding GW Jordan's In House Planning Report for March 23, 2011, Township Employees Wage Negotiations, By-law Enforcement Complaint in Horning's Mills - Update and CDRC - Personnel; litigation or potential litigation, including matters before administrative tribunal, affecting the local board - CDRC; the receiving of advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose regarding the Highland Companies - ARA Application. Carried.

3:26 p.m. - Moved by White, Seconded by Crowe that we rise from Closed Session with report. Carried.

Moved by Crowe, Seconded by White that the Council of the Corporation of the Township of Melancthon hereby authorizes a cost of living increase of 2.4% to all employees other than seasonal road staff. This cost of living increase will also be awarded to Council members. This increase will be retroactive to January 1, 2011. A wage grid for employees is being developed and will be further reported on in due course. Carried.

Confirmation By-law

Moved by White, Seconded by Crowe that leave be given to introduce a by-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meetings held on April 7, 2011 and it be numbered and given the required number of readings. Carried.

Adjournment

3:38 p.m. - Moved by Malek, Seconded by Elliott that we adjourn Council to meet again on Thursday, April 21, 2011 at 6:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK