

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 3rd day of November, 2011 at 9:00 a.m. in the Council Chambers. Mayor B. Hill, Deputy Mayor D. White, Councillor J. Crowe, Councillor J. Elliott and Councillor N. Malek were present. Denise Holmes, CAO/Clerk-Treasurer was also present. Mayor Hill presided.

Announcements

- Mayor Hill mentioned that he had been contacted by Mulmur Councillor Heather Hayes about a Food Bank Challenge with the Township of Mulmur. Council advised that they would like to participate in that challenge.

Additions

- Resolution from the Shelburne and District Fire Board
- Shelburne Royal Canadian Legion - Request for Wreath

Deletions

- None

Approval

Moved by White, Seconded by Crowe that the agenda be approved as amended.
Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Malek, Seconded by Elliott that the minutes of the Council meeting held on October 20, 2011 be approved as circulated. Carried.

Business Arising from Minutes

Mayor Hill advised that the Letter to the Editor that was mentioned at the last meeting did not make it in last week's paper but is supposed to be in this week's paper.

Point of Privilege or Personal Privilege

None.

County Council Update - for October 13, 2011 was reviewed.

Committee Reports

The following members reported on the meetings they had attended and the written reports are kept on file:

Mayor Hill: CDRC, Shelburne Library and Eco Tourism
Deputy Mayor White - North Dufferin Recreation Advisory Committee, Mulmur Melancthon Fire Board
Councillor Crowe - Joint Police Services Board, Roads Sub Committee, Provincial Offences Act

Councillor Elliott - Shelburne Fire Board, Southgate Recreation Steering Committee
During this time, the CAO was directed to set up a site visit/demonstration at the Town of Blue Mountains Fire Department to see its E1 Quint Truck.

Correspondence

* Items for Information Purposes

1. Copy of resolution passed by Township of Mulmur, October 19, 2011, re: Shelburne & District Fire Board
2. Planning Report submitted on behalf of NDACT and C.A.U.S.E. by Planscape in support of an Official Plan Amendment to establish a locally significant speciality crop area in the Township of Melancthon

2 - it was mentioned that we still don't have the criteria from the Province for the Specialty Crop designation. The CAO advised that the Planning Report was going to be forwarded to the Ministry for comment.

Moved by Malek, Seconded by Elliott that Correspondence Items 1 and 2 (For Information Purposes) be received as information. Carried.

* Items for Council Action

1. NEC request for comments re: application to modify an existing 1 storey single dwelling, Part Lot 14, Concession 1 O.S. (Boer)
2. CAO Report to Council re: Closed Session Investigator
3. Planning Report submitted by G.W. Jordan Planning Consultants Limited re: Initial Planning Considerations: Possible Township Industrial Park Part Lot 13, Concession 4 N.E.T.S.R.

1 - no objections

2 - Council has decided not to renew the Agreement with LAS - the CAO to inquire what is required to terminate the Agreement.

3 - the CAO was directed to have this item on the next Agenda for further discussion.

Addition - Correspondence from the Royal Canadian Legion - Shelburne Branch to purchase a wreath as part of the Poppy Campaign.

Moved by White, Seconded by Crowe that we purchase a large wreath from the Royal Canadian Legion - Shelburne Branch in the amount of \$65.00 as part of the Poppy Campaign. Carried. Mayor Hill will be going to the Shelburne Service and Councillor Malek to the Dundalk Service.

Correspondence on File at the Clerk's Office

1. E-mail from Joan Lever re: Wind Concerns Ontario Press Release
2. Minutes of Shelburne & District Fire Department Board of Management - June 7, 2011
3. Minutes of Shelburne Public Library Board Meeting - September 20, 2011
4. Minutes of Horning's Mills Community Hall Board of Management - October 3, 2011

Delegations

9:45 a.m. - Rick Riddall, Landfill Supervisor attended Council and presented his monthly update report (kept on file).

9:55 a.m. - Council took a five minute break and reconvened at 10:00 a.m.

10:00 a.m. - Kerri Reynolds, Centre Coordinator from elearnnetwork.ca attended Council and gave an introduction and presentation on the services they offer. They have been at the Mel Lloyd Centre for the past 2.5 years and offer several college and university programs to help upgrade your job skills, get post-secondary credit or courses if you are wanting to pursue a new career.

10:30 a.m. - PUBLIC QUESTION PERIOD - A public question period was held and some of the questions/issues/concerns during this time were: ATV's trespassing on private property.

11:00 a.m. - Shara Bagnell, Health and Safety Advisory with the County of Dufferin attended Council and did a training and education presentation on Violence in the Workplace.

12:15 p.m. - Council adjourned for lunch and reconvened at 1:00 p.m.

General Business

Accounts - The Treasurer presented the accounts in the amount of \$171,992.13. Moved by Malek, Seconded by Elliott that the general accounts, presented by the Treasurer, be approved. Carried.

Quotes for the Cleanup of Property at the West Part of Lot 16, Concession 1 OS

Mayor Hill opened the quotes as follows - all include the taxes:

Sandhill Disposal - \$5,565.25
Quail Construction - \$5,650.00
Deerland Equipment - \$8,611.73
Staveley Construction - \$6,610.50
Dale Ottewell Construction and Logging - \$5,480.00
Ground Force Environmental Inc. - \$10,120.00

Moved by Malek, Seconded by Elliott The Council of The Township of Melancthon accepts the tender quote of Ottewell Construction in the amount of \$5480.00 for the removal and clean up of property at the West Part of Lot 16, Concession 1 OS. CAO is directed to return other tender cheques. Carried.

Council - One Year Update

Council would like to communicate with the residents of Melancthon what it has done within its first year of taking office which includes:

- e-agendas
- computers for Council
- hiring of extra staff in the office
- Horning's Mills Renovation Project
- Performance Reviews for Staff
- New Sub Committees established
- Presentations at ROMA/OGRA/AMO Conferences

Council felt the best way to communicate this was by way of a flyer and also to post the information on the website.

With the permission of Council, Mayor Hill left the meeting at 1:20 p.m. to do an interview with the Toronto Star. Deputy Mayor White assumed the Chair.

Draft Letter to the new Minister of Municipal Affairs and Housing regarding funding for

small municipalities - deferred.

Applications to Permit

Deputy Mayor White signed the following applications to permit:

- a garage and greenhouse lean to on Part of Lot 296, Concession 3 SW - J. Parkinson
- a water reservoir on Part of Lot 30, Concession 8 NE - D. Martin
- a single family dwelling on Lot 16, Plan 54 - D. Litz

New/Other Business

1st Council Meeting in January 2012 - Change of Date - it was recommended that only one meeting be held in January and the date will be Thursday, January 12, 2012 starting at 9:00 a.m.

Municipal Office/Landfill Hours over Christmas Holidays - the Municipal Office will close at Noon on December 23rd and re-open at 8:30 a.m. on Tuesday, January 3rd, 2012. The Landfill will operate as usual during the holidays – Fridays 10:00 a.m. - 4:00 p.m. and Saturdays 8:00 a.m. - 4:00 p.m.

Addition - Tabled Motion from the Shelburne and District Fire Department - a resolution was received regarding a Master Fire Plan. The CAO was directed to advise the Secretary-Treasurer of the Shelburne and District Fire Board that Melancthon Council wishes to attend a joint meeting with the Ontario Fire Marshall to discuss a Fire Master Plan in 2012.

Unfinished Business

Draft Salvage By-law - Moved by Elliott, Seconded by Malek that leave be given to introduce a Salvage Yards By-law and it now be read a first and second time. Carried. By-law read a first and second time and numbered 36-2011.

On Farm Business Uses - working on draft by-law for presentation - deferred.

Road Business

Allen Braiden, Road Superintendent attended Council and presented the road accounts in the amount of \$81,217.14.

Moved by Malek, Seconded by Elliott that the road accounts, presented by the Road Superintendent, be approved. Carried.

Allen advised that Dale Rutledge wants to do a directional bore on the Mulmur Melancthon Townline (north of County Road 21) and on the 2nd Line SW (South of County Road 17). The purpose of the directional bore is that this is required to hook up solar panels to the grid system. Allen does not have a problem with his request. Council asked that Mr. Rutledge mark the area where the cable is buried.

Allen advised that he was speaking with Moe Hickey of International Power and they want to cross the road on the Melancthon/Artemesia Townline and come down our side with the cables. Allen has no issues but it was suggested that he call Grey Highlands to see if they have any concerns.

Allen advised that the trucks are having their safety inspections. He has ordered some more “no winter maintenance” signs and a “road not assumed” sign for 300 SR.

Allen provided a draft winter schedule. The schedule will be looked over by the CAO and Roads Sub-Committee.

Councillor Malek asked Allen about the entrances on the 20 Sideroad and on the 5th Line. Both entrances had permits. She also mentioned that the laneway at the old fish hatchery in Horning's Mills is flooded and the water is getting close to Main Street. Allen to go out and have a look at the culverts to see what is blocking it.

Mayor Hill returned to the meeting.

At this point in the meeting, Council went into Closed Session with Allen.

2:04 p.m. - Moved by Malek, Seconded by Elliott that Council move into a closed session meeting pursuant to section 239 of the Municipal Act, 2001, as amended for the following reason: personal matters about an identifiable individual, including municipal or local board employees regarding Employee Performance Appraisal and Personnel Issues. Carried.

2:46 p.m. - Moved by White, Seconded by Malek that we rise from Closed Session with no report. Carried.

Third Reading - Salvage By-law

Moved by Malek, Seconded by Elliott that By-law No. 36-2011 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Confirmation By-law

Moved by Malek, Seconded by Elliott that leave be given to introduce a by-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on November 3, 2011 and it be numbered and given the required number of readings. Carried.

Adjournment

2:51 p.m. - Moved by Elliott, Seconded by Malek that we adjourn this Council meeting to meet again on Thursday, November 17, 2011 at 6:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK